Advt. 1/UPe-II/2012.

A walk-in-interview will be held for the different posts of Project Personnel under the Special Education & HEPSN Cell, Jadavpur University, Kolkata, in its office premises (ground floor, opposite to TEQIP Building) on Wednesday, 17th October 2012, at 2 pm.

A) Parallel (Computer) Training Project : 2 Posts
Age: below 35 as on November 2012.

1. **Computer Trainer: 1 post.**
   - **Essential Qualification:** Graduation, with the profound knowledge in Computer Applications, specially in MS Office, Internet.
   - **Desirable:** At least 1 year experience as a Computer Trainer in any recognized institution.
   - **Remuneration:** Rs. 150/- per hour of total 120hrs. course.
   - **Contract Period:** Initially for 2 years, may be renewed subject to review.

2. **Computer Trainer (for VI): 1 post.**
   - **Essential Qualification:** Graduation, with the profound knowledge in Computer Applications through screen-readable software, specially in MS Office, Internet.
   - **Desirable:** At least 1 year experience as a Computer Trainer for visual impaired through screen-readable software in any recognized institution.
   - **Remuneration:** Rs. 175/- per hour of total 120hrs. course.
   - **Contract Period:** Initially for 2 years, may be renewed subject to review.

Existing Project personnel are also advised to apply.

B) Talking Book Library Project for visual impaired : 3 Posts

No age limit.

1. **Book-Reader: 2 posts.**
   - **Essential Qualification:** Good reading capacity both in Bengali, English and Sanskrit, appropriate voice for recording purpose and experience in anchoring and delivering lecture / talk at Radio / Television etc. (audio-media).
   - **Desirable:** Master in Arts, preferably with any language.
   - **Remuneration:** Rs. 120/- per hour.
   - **Contract Period:** Initially for 2 years, may be renewed subject to review.
   - **Working hour:** as per routine of Cell and requisition of VI students, daily at least 2 hours.
2. **Voice-Editor:** 1 post.

   **Essential Qualification:** Excellent knowledge in sound-editing software and at least 2 years sound-editing-experience in any recognized institution.
   **Desirable:** Graduation.
   **Remuneration:** Rs. 140/- per hour.
   **Age:** below 35 as on November 2012.
   **Contract Period:** Initially for 2 years, may be renewed subject to review.
   **Working hour:** as per routine of Cell and requisition of VI students, daily at least 3 hours.

   **Existing Project personnel are also advised to apply.**

   Application forms may be available from the Information Office of the University from 11 pm. to 4 pm. (Monday to Friday except holidays) on payment of Rs. 50/-. Completed application forms along with attested copies of certificates, mark-sheets & other testimonials duly enclosed are required for appearing at the interview. No T.A. / D.A. are admissible.

   Sd/-

   Registrar
   *Jadavpur University*