

**JADAVPUR UNIVERSITY**  
**KOLKATA-700032**

Ref. No.

Dated: 10.11.2022

CIRCULAR

It is hereby notified for all concerned that:

- i) In old buildings incidents of loose chunks/flakes falling from overhead ceiling areas are often reported afterwards, which may be a cause of injury. Hence if any such loose chunks/flakes or cracks are noticed in the overhead ceiling areas it should be brought (SMS may be sent mentioning location at mobile no 9046069970) to the notice of the Civil Maintenance Section of the University Engineers office, so that those risky portions can be removed as soon as possible to avoid accidents.
- ii) No further false ceiling should be allowed in old Buildings and endeavor should be taken to remove the existing ones (As recommended by the structural audit sub-committee). As in most of the old buildings, in top floor seepage problem exists, it is desirable if false ceiling can be removed. In this circumstances, all concerned are requested to contact office of the University Engineer for removal of false ceiling.
- iii) Junk materials should be removed from the roof of all buildings, and no unused furniture/lab equipment etc. should be stacked on the roofs, to provide the clear passage for rain water and long lasting of the roofs.

Registrar

Copy to: - All Departments/sections/Units/Offices/Hostels/Residential Quarters  
(Including salt lake campus)