

Jadavpur University
Kolkata – 700 032

Ref. No. REE/N/217/22
Date: July 29, 2022

CIRCULAR

Applications are invited in prescribed form for the following posts in the School of Education Technology, Jupiter Building, Jadavpur University, Kolkata – 700032. All these posts are purely temporary and their duration is indicated below.

1. **Multimedia Technician** – 02 posts

Essential Qualification: Graduate in any discipline with minimum 08 years of working experience in Multimedia and Web Technology.

Desirable Qualification: Proficient working skills in:

- i) Graphic design and Image editing using Adobe Creative Suite / Open Source Software
- ii) Audio/Video editing
- iii) Action Script Programming
- iv) Web design and development
- v) HTML 5.0 and JavaScript

Salary: Rs. 18000/= per month (consolidated) with an annual increment of 3%

Duration: 05 years

2. **Librarian** – 01 post

Essential Qualification: Graduate in any discipline with Degree/Diploma in Library Science and minimum 02 years working experience of managing library operations

Desirable Qualification: i) Knowledge of Universal Decimal Classifications
ii) Knowledge of Computer Application preferably in Librarianship

Salary: Rs. 18000/= per month (consolidated) with an annual increment of 3%

Duration: 05 years

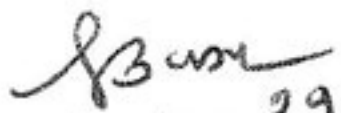
Application forms are obtainable from the Information Office of the University during working hours (11:00 am to 04:00 pm) from Monday to Friday except holidays on payment of Rs. 50/=.

The applicant has to appear for a **walk-in interview** with completed application form and attested copies of all the relevant certificates and mark-sheets along with originals. **All selected candidates will have to produce all originals at the time of joining.** The walk-in interview will be held according to the following schedule:

Date for walk-in interview: Tuesday, August 16, 2022, between 11:30 am and 02:30 pm

Venue for interview: School of Education Technology, Jupiter Building, Jadavpur University Main Campus

No TA/DA is admissible for attending the interview.


Registrar 29.07.22