

JADAVPUR UNIVERSITY  
KOLKATA - 700032

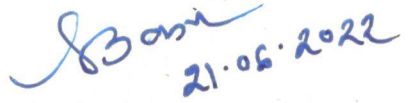
REC/N/163/2022  
Dated: 21.06.2022

CIRCULAR

This is to informed for all concerned that vide letter of Higher Education Department, Government of West Bengal Ref no. 1028- EDN(U)//HED- 12016(24)/22/2021-UNV SEC Dated.03.12.2021 the **Teachers and Officials** of the Jadavpur University, whose spouses are working in different State Government establishments and also maintaining two different establishments in distant location may apply for granting admissible House Rent Allowances, **through proper channel** after mentioning **the reasons thereof** and enclosing following documents for consideration of the Govt. in the Higher Education Department:

- 1) Latest authenticated HRA declaration in respect of both the spouses.
- 2) Latest authenticated Pay – slips in respect of both the spouses.
- 3) Latest authenticated copy of rent receipt/residential house property tax receipt, with reference to the proof of residence of both the spouses.

Details will be available from the Website of Jadavpur University.

  
21.06.2022  
REGISTRAR

Cc: All sections/Departments/Units including Salt lake campus.