

Government of West Bengal

Department of Higher Education.

University Branch

Bikash Bhavan, Salt Lake, Kolkata - 91.

No. 1028 - Edn(U) // HED-12016(24)/22/2021-UNV SEC

Dated : 03 / 12 / 2021.

From: Shri Susen Halder, W.B.S.S.,
Assistant Secretary to the Govt. of West Bengal.

To : The Registrar,
Jadavpur University.

Ref. No. P-1/571/21, dated 16/08/2021 as received from the Registrar, Jadavpur University.

Madam,

With reference to above, I am directed to state that **no such general Order** in the matter of granting full admissible House Rent Allowances for the Teachers and Officials of the State-aided Universities whose spouses are working in different State Govt. Establishments and also maintaining two different establishments in distant location has been issued by the Govt. in the Higher Education Department, **till date.**

Further, I am directed to inform that the Teachers and Officials of the University, whose spouses are working in different State Govt. Establishments and also maintaining two different establishments in distant location may apply for granting admissible House Rent Allowances, through **proper channel** after mentioning the reasons thereof and enclosing following documents for consideration of the Govt. in the Higher Education Department:

1. Latest authenticated HRA declaration in respect of both the spouses.
2. Latest authenticated Pay-Slips in respect of both the spouses.
3. Latest authenticated copy of rent receipt / residential house property tax receipt, with reference to the proof of residence of both the spouses.

Yours faithfully



Assistant Secretary

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