



Jadavpur University
Kolkata: 700032

Ref. No.: REC/N/096/2022
Date: 4-Apr-2022

CIRCULAR

It is notified for information of all concerned that a 5-day course on Open Source Software (e-office) conducted by the Impact Centre of Jadavpur University for Non-Teaching office members of the University (vide ref. no. REC/N/067/2022 dated: 09-03-2022) will be started from 18th April, 2022.

The training of the 1st batch (mentioned in the annexure) will start from 18th April, 2022 following the below mentioned schedule.

- Dates: 18.04.2022, 20.04.2022, 22.04.2022, 25.04.2022, 27.04.2022,
- Time: 3:00 p.m. to 5:30 p.m.
- Place: TEQIP Building Computer Centre, 3rd floor.

Further it is inform that the other applicants will be accommodated in the subsequent batches to be notified later.

The intending staff members are requested to arrive on time at the venue on each day of training and attend the class seriously. Strict attendance at the beginning and at the end of the classes will be maintained.

On-duty leave for the second half of the respective days of training will be granted to the staff members who will attain the above training programme.

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4.4.22
Registrar

** For any other information please contact with Mr. Raj Sekhar Nag, IMPACT Centre.

Encl: List of the Non-Teaching Staff - Batch-I

Batch -1 (Non-Teaching staff training)

Sl.No	Employee ID	Name	Designation	Department/ Section
1	80115	ANANDA KUMAR SAHA	ASSISTANT LIBRARIAN GR.II	LIBRARY AND INFORMATION SCIENCE
2	140017	Sandipan Biswas	Building Supervisor	O/o UE
3	170028	Soumen Manna	Junior Mechanic	School of Education Technology
4	170122	ARIN KUMAR DEY	JUNIOR MECHANIC	GEOLOGICAL SCIENCES
5	170150	SUBHAJIT GHOSH	Junior Mechanic	Mechanical Engineering
6	170151	Mithun Chakravorty	Junior Mechanic	Arts & Science Computer Centre, Economics Department
7	170136	MD ALAMGIR HOSSAIN	JUNIOR MECHANIC	MET&MAT ENGINEERING
8	170145	ANIRBAN GHOSAL	Junior Mechanic	Mechanical Engineering Workshop
9	10065	Mousumi Ghosh (Das)	Junior Superintendent	Personnel Section
10	950016	Biswajit Dey	Junior Superintendent	Estate Section
11	170035	Naba Kumar Ghorai	Store Keeper	Chemistry Store Organic
12	40020	Rajib Sen Sarma	Teach. Asstt. grade - I	Office of the Controller of Examinations

13	930083	SASADHAR RANG	Tech.Asstt. gr-ii	Geography
14	110024	Santanu Biswas	Technical Assistant	Electrical Engineering
15	40022	PRANAB KUMAR BAIDYA	TECHNICAL ASSISTANT	CHEMISTRY(INORGANIC)
16	110014	Chandan Das	Technical Assistant	Chemistry
17	50069	SUBHAYU NIYOGI	TECHNICAL ASSISTANT	MATHEMATICS
18	50091	Sambit Mondal	Senior Assistant	Personnel Section
19	110031	HIMADRI GHOSH	SORTER	ACCOUNTS CELL-2
20	70252	Sourav Das	Sr. Assistant	Physics Department
21	70260	Mary Debjani Mondal	Sr. Assistant	Office of the Dean of Students
22	23	Anjana Bandyopadhyay	Jr. Superintendent	Central Library, J. U.
23	880055	AJOY KUMAR BERA	JR.SUPERINTENDENT	ACCOUNTS (LEDGER) CELL-III
24	10064	Krishnendu Bhattacharyya	Senior Assistant	Personnel Section
25	20030	Nilanjan Chakraborty	Senior Assistant	Personnel Section
26	20033	Bivash Kumar Roy	Sr. Asstt.	Examinations office
27	20034	Swapan Kumar Ghosh	Sr.Assistant	Development Officer
28	170103	MD KAMRUDDIN RAHAMAN	Junior Assistant	Jt. Registrar (SGS)