



JADAVPUR UNIVERSITY

KOLKATA-700032

Ref. No : REC/ N /050/ 2022

Date:: 02nd March 2022

NOTICE FOR ENLISTMENT

Applications are invited from the reputed GST registered suppliers/manufacturers and interested vendors for empanelment of their names at Jadavpur University for 2022-24. The identified areas are as follows:

GROUP-A: SUPPLIERS

1. Stationery & Office Materials,
2. Plumbing/Hard ware's & Electrical items,
3. Chemicals & Glass wares,
4. Computers & Peripherals,
5. Networking and related maintenance jobs
6. Scientific Instruments/Equipment,
7. Furniture[Wooden/Steel] including Interior Decorating
8. Printing including Binding.

Interested parties/vendors may submit applications in **prescribed format**, available from JU website only. Same form is applicable for each of the eight categories, where the vendors have to state the category to which the application form is submitted, separately for each Category. Such forms be submitted, duly filled-in, along with documents sought for including money-receipt of non-refundable 'application fees' of Rs.1,000/- [One thousand only].

The forms need to be downloaded from the JU Website; where a Demand Draft/Bankers Cheque/Pay Order drawn in favour of "Jadavpur University" be submitted with the form, along with other documents. **The last date of submission of the same both by person or by post to the Accounts Officer at Ground Floor, of Aurobindo Bhawan is 30th March 2022, superscribing the envelop clearly with the category on top.**

All existing enlisted parties need also to apply for renewal / consideration, based on the performance. The University reserves the right to accept or reject any application.

To,
All Depts./Sections/Units/School/ Centres/Projects
[Including Salt Lake Unit.]
SS-Purchase Sec.. for co-ordination,
Cashier... for co-odination & necessary action please.
System Admin. - To upload in JU website.


FINANCE OFFICER