

**JADAVPUR UNIVERSITY**  
**KOLKATA – 700 032**

**Ref. No. : R-PA/M-12/001/2022**

**Dated : 02.01.2022**

**NOTICE**

Due to the surge of the COVID-19 variant “Omicron”, and in connection with the notification issued by the Government of West Bengal, vide GO No. 753/XVII-ISS/2M-22/2022 dated 02.01.2022 the following is notified for strict adherence from 03.01.22 to 15.01.22.

- (1) All theoretical and practical classes in physical mode and other educational activities in physical mode will remain suspended till 15.01.2022.
- (2) However, online classes and online academic activities will continue.
- (3) Research scholars can use laboratories only when absolutely necessary by following Covid protocols and with permission from the HODs.
- (4) All administrative offices and sections, including those in academic Departments, Schools, and Centres of the University will remain open with 50% attendance. All Sections-in-Charge and HODs are requested to prepare a duty roster for this purpose which needs to be strictly maintained.
- (5) Actual number of staff required on a roster basis in a Section/Unit of any administrative or academic department is to be decided by the concerned Head of office or HOD.
- (6) All concerned members of the staff are requested to attend office/department, at least twice a week and a maximum of three times a week.
- (7) As there are no restrictions on transport facilities, no pool car will be provided, as was done in earlier phases.
- (8) To meet students’ requirements and other essential administrative and financial necessities, all Heads of Departments/Directors of Schools/Centres and other administrative officers are requested to ensure functioning of respective offices on all working days, as far as practicable.
- (9) All members of staff are requested to follow strictly personal protective norms (use of mask, hand sanitization) during office hours.
- (10) All emergency services, and regular sanitization, will continue to function as before.

Sd/-  
REGISTRAR