

**Jadavpur University
Central Library
Kolkata 700032**

12.11.2021

Notice For New Library Cards

This is in continuation of the earlier notice dated 23.08.2021.

This is to notify to all the **students** in U.G. courses (B.A., B.Sc., B.E., B.Tech., BLISc. etc.) and P.G. courses (M.A., M.Sc., M. Tech., MLISc., MPhil etc.) who require a new Library card to fill up the form for new Card in online mode.

In order to access the form please copy the link given below to the Address bar:

<http://122.15.82.26:8380/opac/myaccount/myAccount.html>

Click on **“New User? Sign Up Here”** to access the Registration form. **The online form should be filled up in CAPITAL LETTERS only.**

Please go through the video tutorial in the following link before filling up the form:

<https://youtu.be/7nv9jEWVeOI>

Fill up the form during office hours (11.00AM to 4.00PM) on all working days.

The issue of Library Cards from the Central Library will be made on “first come first serve” basis for 40 students in a day within 11.00a.m. to 1.00p.m. (on all working days). The cards should be filled up in CAPITAL LETTERS and deposited to the Membership/ Registration section on the same day within 1.00p.m. to 2.00p.m.

After processing, the delivery of cards will be made from 3.30p.m. to 4.15p.m. (on all working days).

Please bring 6 copies of passport size photographs (for UG students)/ 7 copies of passport size photographs (for PG students) and the original money receipt to collect your Library Cards.



Chief Librarian (O)

For any further query please contact:

The Membership/ Registration Section, Central Library @033-2457-2605

or,

The Digital Library of Central Library @033-2457-2370

For information related to new cards in Salt Lake Campus mail to:

librarian_sl@jadavpuruniversity.in