



Government of West Bengal  
Department of Higher Education  
*University Branch*  
Bikash Bhavan, 6<sup>th</sup> Floor, Bidhannagar, Kolkata – 700 091.

No. 677(20)-Edn(U)/HED-12016(21)/31/2021-UNV SEC-Dept. of HE Date: 05.07.2021

From: Special Secretary to the Government of West Bengal  
To: The Vice Chancellor,

.....  
.....

Subject: '**Outstanding University Teacher' Award.**

Madam/Sir,

You must be aware that the State Government has started awarding 'ShikshaRatna' to the outstanding Principals and teachers of the Colleges and Universities of the State every year on the 5<sup>th</sup> September on the occasion of Teacher's Day.

Now, I am directed to request you kindly to recommend names of not more than 03(three) teachers (Professor) of your University, in order of preference, along with brief write-up as per the FORMAT enclosed on each recommended candidate (*preferably in editable Ms-Word format*) to this Department for the prestigious "ShikshaRatna" Award, 2021.

I am also directed to request you to please recommend the names of Principals and Teachers (Associate Professors) from your affiliating Government and Government-aided Colleges, if any, along with brief write-up(*preferably in editable Ms-Word format*) as per the FORMAT enclosed, in consultation with the Director of Public Instruction, West Bengal, to this Department for the award. The minimum number of such recommendations shall be 01 (one), but not more than 5% of the total number of affiliated Colleges under your University.

**The names of the nominees must reach this Department within 20<sup>th</sup> July, 2021** at email id: [wbed.universitybranch@gmail.com](mailto:wbed.universitybranch@gmail.com) /[arupwb@gmail.com](mailto:arupwb@gmail.com) .

It may be noted that the persons who have already been awarded should not be nominated again.

Yours faithfully,

Encl.: As stated.

Special Secretary

No. 677(20)/1(2)-Edn (U)

Date: 05.07.2021

Copy forwarded for information and necessary action to:

1. The Director of Public Instructions, West Bengal;
2. Sr. P. S. to the Principal Secretary of this Department.

Special Secretary

**FORMAT FOR SUBMISSION OF BIO-DATA OF THE NOMINEES OF  
SHIKSHARATNA 2021.**

1. NAME:
2. ADDRESS:
3. MOBILE NO.:
4. EMAIL ID:
5. PRESENT DESIGNATION:
6. ACADEMIC QUALIFICATIONS:

<i>Examination</i>	<i>Board/Council</i>	<i>% of Marks obtained</i>	<i>Name of the Specialized subject</i>	<i>Division/Class</i>	<i>Year of passing</i>

*Add Row(s)*

**7. TEACHING EXPERIENCE:**

<i>Sl.</i>	<i>Position held</i>	<i>Institution</i>	<i>From (date)</i>	<i>To (date)</i>
1.				
2.				

*Add Row(s)*

**8. PUBLICATIONS:**

a) *BOOKS:*

<i>Sl.</i>	<i>Title</i>	<i>Sole Authorship/Edited</i>	<i>Name of the Publisher</i>	<i>Year of Publication</i>
1.				
2.				

*Add Row(s)*

b) *ARTICLES:*

<i>Sl.</i>	<i>Title</i>	<i>Sole Authorship/Edited</i>	<i>Name of the Journal/Book</i>	<i>Name of Publisher</i>	<i>Year of Publication</i>
1.					
2.					

*Add Row(s)*

**9. WHETHER AWARDS (NATIONAL / INTERNATIONAL) RECEIVED; if yes, give details:**

**10. NO. OF PATENTS (FILED / HELD):**

**11. MEMBERSHIP OF PROFESSIONAL BODIES; if yes, give details:**

**12. ANY OTHER DETAILS:**

**13. WHETHER SIKSHARATNA AWARD RECEIVED EARLIER:**

*Countersigned by the Vice-Chancellor*

**Signature of the Teacher**