

**JADAVPUR UNIVERSITY**  
**KOLKATA-700 032**

FINANCE DEPARTMENT

Ref. No.: REC/N/100/2021

Date: 07 June 2021

CIRCULAR

In continuation of the JU Circular No.: REC/N/051 /2021 dated 03<sup>rd</sup> March 2021, further attentions of all Pensioners are drawn to the following points for continuation of Pension disbursement smoothly and uninterruptedly.

There is a requirement of submission of Life Certificate by every Pensioner is a statutory rule. As no bills are required to be submitted now for payment of Pension payment every month, submission of such a Life Certificate is compulsory, in appropriate format, once a year [in JU during February-March every year].

**In 2020, the clause was relaxed in view of continuous & total Lockdown and we didn't stop Pension, for such default. But this year, it is decided to follow the same, where we relaxed the submission date till 21st June 2021, in view of present situation, although March 31<sup>st</sup> 2021 was the deadline.**

All pensioners can download the format of Life Certificate from the JU website and fill it up, get it signed by him/her and also to be signed by a certifying authority, as specified thereon, then send by post addressing the undersigned, annually during February-March every year. In JU there is a alternative method, where a Pensioner can visit personally at his/her will, where by putting a signature in the Pension Register the formality is also complete. **Now it is notified that those Pensioners will be failed to comply the aforesaid requirement within 21<sup>st</sup> June 2021, the Pension of June 2021 onwards will be kept on hold.**

**For irregularity in bank account operation by a few Family Pensioners, the Family Pension will be stopped::**

As the Family Pension is admissible only to a SINGLE Bank account, some Family Pensioners, included their other dependents as Joint account holder to the Bank account, after submission of the proof of the single account to us, the matter became highly irregular. It is now decided that after the verification process, all such irregular Bank accounts will be debarred from Pension payment.

**As the matter was notified before in 3<sup>rd</sup> March 2021 to rectify the same by 31.3.2021, till date, all joint bank accounts of the family Pensioners, as confirmed by the Bank, we are stopping the disbursement of Pension from this month, where they will be responsible for non-payment of family Pension.**

Co-operation of all concerned is solicited.

  
FINANCE OFFICER

To :

All Heads of the Departments/Sections/ Schools/Units (including Salt Lake Campus)

The Vice Chancellor / Pro Vice Chancellor / Registrar/Pensioners Association – for information  
Records – 2 copies; System Admin: For Website publication