



OFFICE OF THE DEAN OF STUDENTS
JADAVPUR UNIVERSITY
KOLKATA-700 032

Date: 21-4-2021

NOTICE

Following are the Roster for the staff-members to attend office keeping the offices open on two days (Monday & Wednesday) in a week with immediate effect as per the notice of the Registrar vide no. nil dt. 20-4-2021.

A. OFFICE OF THE DEAN OF STUDENTS

Name of the Office-Staff	Designation	Day of the week	
Shibendra Roy	Jr. Superintendent		Wednesday
Tarak Nath Sahu	Sr. Assistant	Monday	
Mary Debjani Mondal	Sr. Assistant		Wednesday
Subhendu Bhaumik	Jr. Assistant-cum-Typist	Monday	
Sudip Murmu	Jr. Assistant-cum-Typist		Wednesday
Ranjit Kr. Ghosh	Sr. Peon	Monday	
Arnab Naskar	Peon		Wednesday
Ajit De	Helper	Monday	

B. HOSTEL OFFICES

The Hostel Offices shall also remain open on Monday and Wednesday (two days) of every week. Hostel Employees (Regular) of the university shall attend office for only one day in a week as per the roster prepared by the concerned Hostel Superintendent.



Jr. Superintendent
of the ODS
21/4/21

Sd/-
Dean of Students