



JADAVPUR UNIVESITY
KOLKATA - 700 032, INDIA

Ref. No. : *REC/N/089/21.*
Dated : 5-Apr-21
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C I R C U L A R

As directed, it is notified for information to all Departmental Coordinators for part-time courses / HODs / Directors of Interdisciplinary Schools/ Supdt. of Sections are requested to submit the proposal for part-time/ Special Allowances of essential Non-Teaching employees **for the session January 2021 to June 2021**. The actual numbers of staff shall not be increased than the previous year in the proposal.

The proposals to be submitted to the undersigned at an earliest for further processing.

[Signature]
6.4.21
REGISTRAR