

# JADAVPUR UNIVERSITY

KOLKATA-700 032

Ref. No.: REC / N / 087 / 2021

Dated: 05.4.2021

## CIRCULAR FOR SPECIAL VACCINATION SCHEDULE AT M R BANGUR HOSPITAL

There was an attempt for the special arrangements of the vaccination of JU employees and their dependents, with the special approval of the Govt., even those below 45years of age.

As per present situation and Government stand, no person below 45 years of age can be accommodated. But they can help us for a special arrangements for the JU communities, as follows:

1. The formal registration in the COWIN portal is to be done first, where the Aadhaar and Mobile number will be mandatory. Arrangements has been made for a HELP DESK facility in the Room No.: 310 in the Second floor of TEQIP Building on all working days; 11am to 1.30pm and 2.30 pm to 4,30 pm. Any employee can visit the HELP DESK with proper musking and carrying office ID, Aadhaar card and own Mobile phone.
2. The M R Bangur Hospital will arrange for 50-60 persons Vaccination per day, from tomorrow, in the second half every day, with a special counter for JU communities; such grouping will be done by us after proper registration in the COWIN portal.
3. All the employees and concerned Persons, interested in the process are requested to visit the HELPDESK, which will start tomorrow, under the leadership of INFU.
4. INFU team, in the HELPDESK will provide also the tentative schedule for visit to the M R Bangur Hospital, to all on first come first served basis.
5. Those individually registering can contact the HELPDESK for scheduling, so that there is a even number of persons every day in the M R Bangur counter for JU.

It is now requested to all to visit the Helpdesk, specially the NT Staff interested for the vaccination, for a smooth processing of the same.

Hope to receive your active help and cooperation.

*J. Banerjee*  
5.4.2021

REGISTRAR

To,  
All Deptts./Units/Sections[Including SL Campus],  
The VC /ProVC.. for information please.