JADAVPUR UNIVERSITY
KOLKATA – 700032

REC/N/070/2021

Ref. No.

Dated: 23.03.2021

CIRCULAR

The is for information to all Teachers and Scholars (handling individual project) of the University that the university is availing concessional rate of GST and Customs Duty for procurement of research items by using DSIR certificates, which is **valid upto 31.08.2021**. This concessional rate of Tax and Duty will not be available, if we fail to submit the renewal document well before expiry of valid date to the **Department of Science and Industrial Research, Govt. of India.** In terms of the DSIR norms, the renewal documents shall be prepared by compiling huge research related and other data. So Teachers, Scholars (handling individual project) and HODs/Directors are requested to fill up the related Formats in **"Google Form"** in time. Following salient points may be considered at the time of filling up the Formats:

For Format-A [Details of the Research Project/Programme for the period from 2016 to till date] by Teachers and Scholars:

a) The Research Projects/Programme started in 2016 or thereafter, whether completed or not,

b) Description for Project title/Scope, small write-up shall be written with in 200 characters.

For Format-B [Details of the proposed Research Project/Programme]: by Teachers and Scholars:

a) The proposed Research Project indicates the Project proposal submitted but not yet sanctioned,

b) Each description for Title of the proposed Research Projects/Programme, Details of Equipment, and Objective for taking the project etc. shall be written with in 200 characters.

For Format-C [Departmental Infrastructure available]: by HOD/Director of concerned dept/school:

a) The name of the Laboratory or Lab. Room name may be referred according to the departmental decision,

b) Only individual Equipment or composite Laboratory value over **Rs. 10.00 Lakh** may be given.

All Teachers and Scholars are requested to provide their data in **Format-A** and **Format-B** as mentioned above in through link: **http://122.15.82.18/JU_Data** and Head of the Department or Director of School/Centre are also requested to provide their data in **Format-C** as above in through link: **http://122.15.82.18/JU_Data/research_infrastructure.html**

The last date of submission of above Formats is 19th April 2021

Co-operation from all Head of the Departments, Directors of Schools of Studies, all Teachers and Scholars (handling individual project) is solicited. · ,

23.03.2021

REGISTRAR

Copy to a) **All Teachers/Scholars (handling individual project) including Salt Lake Campus**

b) **All HODs, Director of Schools/Centre including Salt Lake Campus**

c) **Dean of Faculties/ Registrar/ Finance Officer/ Jt. Registrar/ Jt. Finance Officer/ Audit Officer/ System Adm. for information.**