

**JADAVPUR UNIVERSITY
KOLKATA-7 00 032**

Ref. No. REC/N/046/2021

Date: 19 February, 2021

CIRCULAR

This is for information of all concerned that in many sections there will be scarcity of staff on 23/02/2021, 25/02/2021 & 01/03/2021 for training programme of staff members for the ensuing Assembly Election 2021. As Cash Section and Pay Section are severely affected by the order of the District Election Officer of South 24 Parganas, where almost all staff members of these Sections have scheduled Training Programme on the mentioned dates as per order, it will not be possible to run the activities attached directly to public dealings & the salary date for February 2021 also has to be deferred.

Hence, under the exigency as above and as approved by the Vice Chancellor, it is decided to take the following measures:

- 1. Cash Counters will be closed on 23rd & 25th February 2021 for all public dealings,**
- 2. Salary date of February 2021 is deferred to 03rd March 2021**

Cooperation of all concerned is solicited.


FINANCE OFFICER