

JADAVPUR UNIVERSITY

Kolkata 700032

Application for permission for emergency access to research laboratories during the period of university closure, from 18 March 2020 to 15 April 2020

[This filled-in form must be emailed to the Registrar, Jadavpur University <drsnehamanju@gmail.com>, with cc's to the concerned Dean and Head of Department/Director of School. For Salt Lake campus, cc should also be sent to the Deputy Registrar, Salt Lake campus <pranab_gayen@yahoo.com>]

1. Name of faculty member:
2. Contact number and email:
3. Department/School and designation:
4. Name of Research Laboratory/Room No:
5. Date/s and time required (add more rows if necessary):

Sl.	Date/s	Time	
		From	To

6. Name/s of research scholars (maximum two) who may accompany the teacher in the laboratory:

Sl	Name	Contact number

Note: Scholars must carry ID proof with them at all times

All WHO/Government guidelines and safety precautions must be strictly followed when using research laboratories