

CIRCULAR

This is information for all concern that M/S. Services & Solutions, 140/31A, N.S.C. Bose Road, Kolkata-700040 has been selected for Repair and Maintenance of computers and other allied peripherals lying at Aurobinda Bhawan (excluding IIPC, Pay section, Examination Department and including Central Store, Engineer's office, Documentation Officer, Research Officer, University GUEST House and Dean of Students Office) on AMC basis upto 30.06.2019.

A person from the said concern will be present in the office of the Accounts Officer (Contact No. 2957) for five and half hours (10.30 a.m. to 04 p.m.) from Monday to Friday (except Holiday) to attend the problem on Call made by the users as per the said list and also for performing Routine Maintenance job on every month. In case of any problem at your computers and other allied peripherals as covered under the said AMC as per list enclosed, please book the complaint into the computer problem report book lying in the room of Accounts Officer (contract no. 2957) or contact Mr. Jagadish Sardar at 9614686488, or Mr. Tanmoy Mondal at 9804107648.

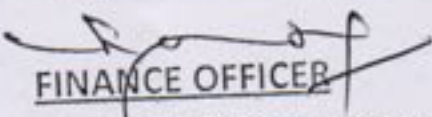
May please note that problem relating Anti Virus is not under the purview of the said AMC and the said concern is not accountable for the same. May also note that University has been renewed the "Microsoft Campus Licensing Agreement" whereby all authorized users of the University [including Salt Lake Campus] are entitled to free unlimited usage within the campus for Microsoft Products. As such, loading of Microsoft Operating System and Fore Front Antivirus within the University Campus is free of cost under the said licensing. In the case, please contact Prof. Chandan Mazumdar/Dr. Anirban Sengupta, Department of Computer Science & Engineering at (2403, 2952). Similarly, problem on Internet is also not under the said AMC, in this case, please contact Sri Shyamal Bose, System Administrator (2584).

Further, the following points are to be taken care of by all;

1. For replacement of spares (cost upto Rs. 500/-) is to be borne by the company.
2. Other than emergency case all machines be attendance at least once in a month.
3. Payment of bill will be done on monthly certification of all user deterrents.

Name of the Service Provider	Concerned Section of J.U. with Contact No.	Concerned Person of Service Provider with Contact No.
M/S. Services & Solutions, 140/31A, N.S.C. Bose Road, Kolkata-700040	Office of the Accounts Officer (Contact No. 2957)	Mr. Jagadish Sardar (Mob no. 9614686488) or Mr. Tanmoy Mondal (Mob no. 9804107648)

Cooperation of all concerned is solicited.


FINANCE OFFICER

Encl: List of Computers and Peripherals covered under AMC upto 30.06.2019.

To,

All Officers at Aurobindo Bhawan except Officers at Examination Dept.

Dr. P.P. Lahiri: For University Guest House, Research Officer, Documentation Officer, Dean of Students, Engineers Office.

All Depts./Sections/Cells at Aurobinda Bhawan (except IIPC, Pay Section & Examination).