



Ref.No : REC/N/356/2017
Dated : 12/10/2017

NOTICE

All P.G. Engineering students of this University having valid GATE scores, have taken admission in the session 2017-19 and technically covered under AICTE funding are hereby requested to submit attendance reports for the months of **August to October 2017** positively by 1st week of November 2017.

As per precondition of getting P.G. Engg. Scholarship from AICTE directly under DBT mode, every month attendance report of the earlier months need to be uploaded to AICTE portal for which cooperation from Head of the Departments / Schools and students are also essential.

The concerned students are requested to contact the Scholarship Section for submission of their attendance reports of all pending months in the prescribed format duly signed and sealed by the Head of the Departments / Director of Schools within 7th of every month.

Finance Officer

To,
H.O.D., Engg. Departments (including Salt Lake Campus)
Director of School (PG Engg. courses)
Dean FET, Dean ISLM,
Registrar,
Principal Secretary – FET & Joint Registrar-SGS for necessary co-ordination for data entry
Finance Officer / Dy. Finance Officer
Muster Roll Section
Secretary- FETSU
Scholarship Section 4 copies - for information and Display at the Notice Board.
Records- 2 copies