

# JADAVPUR UNIVERSITY

## M.Phil Regulation 2017

### Amendment to the First Regulations under the Jadavpur University Act (1981)

**The following Regulations shall apply to all M.Phil courses offered by Jadavpur University and also to those courses offered by other institutes that are affiliated to Jadavpur University and shall be effective from 16.05.2017.**

**Regulations 78 (i) – (iii) in the Amendment dated 02.07.2010 to the First Regulations under the Jadavpur University Act (1981) shall be re-numbered as 78 (1) – 78(5)**

#### **78(1) Eligibility criteria for admission to the M.Phil. programme:**

78(1.1) Candidates seeking admission to the M.Phil. programme shall have a two-year Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, in the discipline/subject in which he/she is applying for M.Phil Degree or in a discipline/subject deemed relevant/allied by the Admission Committee of the Faculty concerned, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

78(1.2) A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the UGC/State Government from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

78(1.3) Additional eligibility criteria for admission to the M.Phil. programme of the university shall be as per the rules determined by the Admission Committee of the Faculty concerned and the UGC from time to time.

78(1.4) Subject to fulfillment of eligibility criteria as laid down above, and as per the number of seats declared by the university under unreserved and different reserved categories as per the State Government rules, students shall be admitted to M.Phil programme in a particular

subject through a Written Entrance Test (WRET) conducted by the Department/School concerned.

The qualifying marks in the Written Entrance Test (WRET) shall be 50% for unreserved categories of applicants. The syllabus of the WRET, as prepared by the Department/School concerned and approved by the relevant Faculty Council, shall be uploaded in its website by the University *well in advance of the WRET*.

## **78(2) Duration of the Programme, Course-work and Credit Requirement**

78(2.1) The Master of Philosophy (M. Phil) Programme shall comprise of 4 consecutive semesters or two years. Of these, the 1<sup>st</sup> and 2<sup>nd</sup> semester will comprise minimum two (2) courses and maximum four (4) courses of 4 credits each, or two courses of eight (8) credits each, of which one course being on Research Methodology. The total number of courses to be taken and the credit requirement for M.Phil. course-work in each discipline/subject shall be determined by the respective Faculty Councils, but the total credit for the M.Phil. course-work shall not be less than eight (8) credits and shall not exceed sixteen (16) credits.

The M.Phil. Dissertation shall be of 16 credits. The overall minimum credit requirement for the award of M.Phil. degree shall not be less than 24 credits and shall not exceed 32 credits.

The course(s) on Research Methodology should cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for M.Phil. degree.

78(2.2) The student who has passed all courses in the first and second semester or in subsequent corresponding semesters permissible as per the provisions laid down under Regulation 78(3), shall spend the 3<sup>rd</sup> and 4<sup>th</sup> semester, or the subsequent two semesters after clearing his/her failed papers/courses, in conducting supervised research leading to an M.Phil. Dissertation, subject to conditions laid down under Regulation 78(2.3) below, under a teacher assigned as Research Supervisor by the Board of Studies/Academic Committee of the Department/School concerned as per the provisions laid down under Regulations 78(4.1) – 78(4.3).

78(2.3) An M.Phil. scholar has to obtain a minimum of 55% of marks in aggregate or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course-work in order to be eligible to continue in the programme and submit the M.Phil dissertation.

78(2.4). ***Criteria for submission of M.Phil. Dissertation:*** A student must have made one paper presentations in conferences/seminars out of his/her M.Phil. dissertation prior to submission and examination of the same, and shall produce evidence for the same in the form of presentation certificate.

Prior to the submission of the M.Phil. dissertation, the student/scholar shall make a presentation in the Department before the Research Advisory Committee concerned which shall also be open to all faculty members and other research scholars.

The Executive Council of the university shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the M.Phil. dissertation shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work was carried out, or to any other Institution.

78(2.5). A student who fails to submit the dissertation within one-year or two semesters after passing the course-work examinations with at least 55% marks in aggregate in the 2nd semester or in subsequent corresponding semester as per the provisions laid down under Regulation 78(3), may apply for extension twice, each time for two semesters.

A female student/scholar may apply for extension thrice, each time for two semesters, and such extensions shall be counted excluding the period of maternity / child care leave granted to her once in the entire duration of M.Phil for up to 240 days.

A candidate with 40% or more disability may be granted a further extension of two semesters to submit his/her M.Phil dissertation in addition to the two extensions of two semesters each.

In all these cases, extensions shall be granted by the Dean of the Faculty concerned on the recommendations of the concerned Research Advisory Committee of the candidate concerned, as constituted under Regulation 78(5.1) below, on the basis of satisfactory progress in his/her research work.

### **78(3) Evaluation and Examination Rule**

78(3.1) Students shall not be awarded any class or rank on the basis of 1st and 2nd Semester course-work examinations. No grade / marks shall be given on M.Phil Dissertation.

#### **Evaluation of Course-Work**

##### **78(3.2). Faculty of Arts**

- (i) Each 4-credit course in the first and second semester will be evaluated out of 50 marks, comprising internal assessment of 20 marks and end semester examination of 30 marks. At least fifty percent of end semester examinations in the entire programme must be in the form of written end semester examinations. For not more than fifty percent of the courses, the end semester examination may be in the form of term paper or any other form as prescribed by the Board of Studies and/or approved by the Faculty Council. The mode of evaluation in such cases may be decided by the Board of Studies, subject to the approval of the Faculty Council.

Students will be required to obtain at least 50% of total marks in each paper/course in order to be declared passed.

- (ii) Students who fail to obtain 50% marks in any course/paper in the first or second semesters shall be eligible to appear for the same courses/papers in the regular semester examination in subsequent corresponding semester. There will be no supplementary examination for any course.
- (iii) No student shall be permitted to take any M.Phil end semester examination more than three times.
- (iv) If a student is declared pass in all papers in M.Phil course work by obtaining at least 50% marks in each paper, but fails to obtain 55% in aggregate, he/she shall be eligible to appear in a Qualifying Examination to be held within six months of publication of final results. He/she may opt for appearing in any one or all of the papers in the Qualifying Examination by surrendering the marks obtained by him/her in that/those paper/papers, and the marks obtained in the Qualifying Examination shall be final. A candidate can appear in Qualifying Examination only once.

78(3.3). **Faculty of Interdisciplinary Studies, Law & Management**

- (i) Each student will be required to obtain at least 50% of total marks in each paper/course in order to be declared passed.
- (ii) A student will be allowed to progress to the second semester of the M.Phil programme only if he/she appears in all papers/courses in the first semester examination and, if applicable, obtains at least 50% marks in sessional paper(s). Progression to the third and fourth semester (or second year) of the M.Phil. programme shall be allowed provided he/she is declared passed in all papers/courses in the first and second semester with at least 55% of marks in aggregate or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the M.Phil. course-work as per the clause 78(2.3) above.
- (iii) A student who fails to obtain 50% marks in any theory paper/course in the first or second semesters shall be eligible to appear for the same paper(s)/course(s) in the regular semester examination in subsequent corresponding semester. There will be no supplementary examination for any such paper/course.
- (iv) No student shall be permitted to take end semester examination in any theory paper/course more than three times.
- (v) If a student fails in any of the sessional paper(s), if applicable, either in the first or in the second semester, he/she shall have to take re-admission in the relevant semester.
- (vi) If a student is declared pass in all papers in M.Phil course work by obtaining at least 50%

marks in each paper, but fails to obtain 55% in aggregate, he/she shall be eligible to appear in a Qualifying Examination to be held within six months of publication of final results. He/she may opt for appearing in any one or all of the papers in the Qualifying Examination by surrendering the marks obtained by him/her in that/those paper/papers, and the marks obtained in the Qualifying Examination shall be final. A candidate can appear in Qualifying Examination only once.

**78(3.4) Examination of M.Phil. Dissertation:**

The M.Phil. Dissertation shall be examined by a subject expert, external to the University, appointed by the Controller of Examinations on the recommendation of the Head/Director of the Department/School concerned. The examiner shall examine the dissertation as well as examine the students in a viva-voce, in the presence of his/her Research Supervisor, or in the presence of Head/Director of the Department/School concerned in case the concerned Research Supervisor is on leave/lien or in other exigencies. The examiner shall be required to submit an evaluation report in a prescribed format to the Controller of Examinations and the viva voce examination shall be conducted only when the evaluation report recommends it.

If the evaluation report of the external examiner of the M.Phil. dissertation is unsatisfactory and does not recommend viva-voce, the Controller of Examination, in consultation with the Head/Director of the Department/ School concerned shall send the dissertation to a second external examiner and the viva-voce examination shall be held only if the report of the second examiner is satisfactory. If the report of the second examiner is also unsatisfactory, the dissertation shall be rejected and the research scholar shall be declared ineligible for the award of the M.Phil. degree.

The degree of M.Phil shall be awarded to the student concerned only after the viva voce examination and recommendation of the award of M.Phil degree by the viva voce examiner. The viva voce examination shall be open and be attended by Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/ researchers

78(3.5) After the successful completion of the evaluation process and before the announcement of the award of the M.Phil. degree(s), the university shall submit an electronic copy of the M.Phil. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges.

**78(4). Eligibility and Allocation of Research Supervisors**

78(4.1)

(a) Any regular Professor of Jadavpur University with at least five research publications in refereed journals and any regular Associate/Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor.

Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the university may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

- (b) Only a full time regular teacher of Jadavpur University can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of Jadavpur University or from other related institutions with the approval of the Research Advisory Committee, subject to satisfying the criteria as laid down under 78(4.1) above and 78(4.3) below.
- (c) Co-supervisor(s) from within the same department/school who is a full time regular teacher of the University may also be appointed by the Departmental Research Committee, subject to satisfying the criteria as laid down under 78(4.1) above and 78(4.3) below, on the recommendation of the Research Advisory Committee of a student in specific cases where specialized nature of research requires supplementing the expertise of the Research Supervisor concerned.

78(4.2) The allocation of Research Supervisor for a selected research scholar shall be decided by the Board of Studies/ Academic Committee of the Department/ School concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them

78(4.3) A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. scholar.

#### **78(5) Research Advisory Committee and its functions:**

78(5.1) There shall be a Research Advisory Committee for each M.Phil. scholar, with the following members:

- (a) The Research Supervisor of the scholar concerned being the Convener of this Committee;
- (b) A regular teacher of the university from within or outside the department/school concerned, appointed by the Head/Director of the Department/School in consultation with the Research Supervisor.

78(5.2) This Committee shall have the following responsibilities:

- a. To review the research proposal and finalize the topic of research;
- b. To guide the research scholar to develop the study design and methodology of research
- c. To periodically review and assist in the progress of the research work of the research scholar.
- d. In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the

research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the concerned Faculty Council of the university with specific reasons for cancellation of the registration of the research scholar to the M.Phil programme.

e. To recommend submission of M.Phil dissertation on the basis of pre-submission seminar and fulfillment of academic and other requirements as per Regulations 78(2.3) and 78(2.4) above.

f. To recommend extension period for submission of M.Phil. thesis and re-admission.