



JADAVPUR UNIVERSITY

KOLKATA-700032

Ref. No : REC/ N /062/ 2017

Date:: 14th February 2017

NOTICE FOR ENLISTMENT

Applications are invited from the reputed suppliers/manufacturers and interested vendors for empanelment of their names at Jadavpur University. The identified areas are as follows:

GROUP-A: SUPPLIERS

1. Stationery & Office Materials,
2. Plumbing/Hard ware's & Electrical items,
3. Chemicals & Glass wares,
4. Computers & Peripherals,
5. Networking and related maintenance jobs
6. Scientific Instruments/Equipment,
7. Furniture[Wooden/Steel] including Interior Decorating
8. Printing including Binding.

Interested parties/vendors may submit applications in *prescribed format*, available from JU website only. Same form is applicable for each of the eight categories, where the vendors have to state the category to which the application form is submitted, separately for each Category. Such forms be submitted, duly filled-in, along with documents sought for including money-receipt of non-refundable 'application fees' of Rs.1,000/- [One thousand only].

The downloaded from the JU Website should accompany a Bankers Cheque drawn in favour of "The Registrar, Jadavpur University" be submitted with the form, alongwith other documents. The last date of submission of the same both by person or by post to the Finance Officer at Aurobindo Bhawan is 20th March 2017, superscribing the envelop clearly with the category on top.

All existing enlisted parties need also to apply for renewal / consideration, based on the performance. The University reserves the right to accept or reject any application.

To,
All Deptts./Sections/Units/School/ Centres/Projects
[Including Salt Lake Unit.]
SS-Purchase Sec.. for co-ordination,
Cashier... for co-odination & necessary action please.
Inf. Scientist - To upload in JU website.


FINANCE OFFICER