

**JADAVPUR UNIVERSITY  
KOLKATA - 700 032**

Ref. No.: REC/N/005/17

Dated : 03/01/2017

**C I R C U L A R**

It is notified for information of all concerned that the scholars/students who obtained their M Phil/Ph D degree from the University may opt/apply for subject relevance certificate. Such certificate, if relevant, will be issued by the respective Dean, Faculty Council where the applicant completed her/his M Phil degree/Dean of Faculty through the doctorate committee where the applicant completed her/his Ph D degree. The relevance certificate issued by Dean will be countersigned by the Registrar.

Applicant seeking relevance certificate has to apply to the Head of the Department/Director of the School where he completed her/his M Phil/Ph D degree, who will forward the same to the Dean of the Faculty Council with recommendation for placing before the Faculty Council/Doctorate Committee. On recommendation of the Faculty Council/Doctorate, Committee Relevance certificate will be issued in the above prescribed manner. The format of such certificate may be designed by the relevant Faculty Council/Doctorate committee to be approved by the Vice-Chancellor.

  
Registrar 3/17