

CAREER ADVANCEMENT SCHEME

According to present regulation of UGC the following fixture is given for requesting to submit following number of application forms while applying for CAS along with testimonials for different stages of CAS of teaching staffs of the University.

| Stages | Application forms required for | No. of CAS application form with testimonials per candidate |
|--------------------|--|---|
| Stage 1 to stage 2 | i) HoD / Director- Chairperson - 1 ii) Dean's nominee – 1 iii) VC's nominee – 1 iv) Personnel sec. – 1(for file record) | 4 copies |
| Stage 2 to stage 3 | i) HoD / Director- Chairperson - 1 ii) Dean's nominee – 1 iii) VC's nominee – 1 iv) Personnel sec. - 1(for file record) | 4 copies |
| Stage 3 to stage 4 | i) HoD / Director- Chairperson - 1 ii) Dean's nominee – 2 iii) VC's nominee – 1 iv) Personnel sec. - 1(for file record) | 5 copies |
| Stage 4 to stage 5 | i) VC's nominee – 3 ii) Chancellor's nominee – 1 iii) Dean's nominee – 1 iv) HoD / Director- 1 v) Personnel sec. - 1 (for file record) | 7 copies |