

## Gender Sensitization and Prevention of Sexual Harassment Cell

### NOTIFICATION

The **Gender Sensitization and Prevention of Sexual Harassment Cell for Employees, Students and other Stake Holders of Jadavpur University** is constituted. The following have been nominated to be the part of the Cell on **Gender Sensitization and Prevention of Sexual Harassment Cell**.

#### **Members of the Committee:**

1. Prof. Paramita Chakraborty, Dept. of English **Chairperson**
2. Prof. Sudeshna Banerjee, Dept. of Mathematics
3. Prof. Partha Pratim Biswas, Dept. of Construction Engg.
4. Dr. Amrita Basu, School of Cognitive Science
5. Prof. Soumitra Basu, Dept. of Philosophy
6. Dr. Saswata Bhattacharya, Dept. of Bengali
7. Dr. Bappa Mallick, D.Y.W. **Convenor**
8. Smt. Anupama Ghoshal, Presiding Officer, ICC, NUJS
9. Smt. Aparna Karchoudhury, Hostel Superintendent
10. Three students: Office bearer or his / her nominee, one each from the three Students Union. Out of these 2 must be females
11. Research Scholar – Office Bearer or nominee (Female) of JURSA

#### **1. Duration of the Committee**

The term of this committee is 3 years and will expire on **April 14, 2018 (afternoon)** and so on for the reconstitute of committee.

#### **2. Tenure for the Members of Committee**

- i) Convenor and Chairman will have 3 years terms, while their term can be extended for one more term for 3 years only.
- ii) One third of members of cell have to be nominated at the end of 2 years of cycle. Term of members should be based on alphabetical order of their last name/s.

#### **3. Jurisdiction of Cell**

The jurisdiction of this cell is Main Campus, Saltlake Campus and NIL Campus.

**P.T.O.**

#### **4. The Permanent e-mail address:**

gendersensitizationcell@admin.jdvu.ac.in

The Chairman of the Cell will have an access to this dedicated new e-mail ID.

#### **5. Terms of Reference**

**Gender Sensitization and Prevention of Sexual Harassment Cell** will have a role on awareness and counselling in case of sexual harassment and gender sensitizations. They may play an active role for the prevention of sexual harassment cases for the following stake holders of the University community:

1. Teaching staff
2. Non-teaching staff
3. Any other stake holders of the University

This cell will deal with the complaint filed by any member of university community irrespective of their status.

Apart from entertaining the complaints, the other important dealings of this cell are

- i) To prepare the written material for distribution
- ii) To prepare contents for the banner and poster
- iii) To organize workshops, seminars, *etc.* for gender sensitization and sexual harassment.

#### **6. Report Submission**

Cell will address the cases submitted to it and this cell should complete the investigations and deliberations at the earliest (preferably in 60 days). The cell should submit their findings and recommendations to the Head of the Institute after finalizing of report.

#### **7. Frequency of Meeting**

This committee must meet at least once in each quarter or as and when it is needed that decision can be taken by Convenor and Chairman of this cell. This Cell should inform the progress of the proceedings on regular basis to the Head of the Institute.

