



# JADAVPUR UNIVERSITY

Faculty Council of Arts

Kolkata - 700 032, India

APPLICATION FORM FOR FOREIGN NATIONALS

Ph. D/ M. Phil/ Post Graduate / Under Graduate Degree Courses \*

### A. General Information:

1. Level of Course:

Degree: PhD  / M.Phil.  / Post Graduate  / Under Graduate

(Tick which is applicable, any one)

2. Year in which you wish to enroll (Starts from July every year):

3. Name of the Course in which you want to take admission

4. For Ph.D. Candidate please mention the Name of the Department / School:

### B. Biographical Information

1. Name of the Applicant (in block letters):

Last Name/Surname

First Name

Middle Name

2. Other name (s) which may appear on your academic records

3. Mailing/ Postal Address for Correspondence:

Pin Code / Zip Code

State

Country

Fax Number

Telephone Number

E-mail Address

4. Permanent Address (if different from above)

Pin Code / Zip Code

State

Country

5. Gender:  Male  Female  Third Gender 6. Date of Birth (Day / Month/Year)

7. Country of Citizenship  Country by Birth

8. Passport No  Valid up to

9. Native Language (if other than English)

10. Medium of Instruction of in School. / College / Institutions

*\* Please follow the guidelines for each level of study to fill up the application Form*

**C. Candidates' Academic information: (Standardize Tests)**

| Graduate Record Exam (GRE)   | Score |
|------------------------------|-------|
| Verbal Reasoning Score       |       |
| Quantitative Reasoning Score |       |
| An Analytical Writing Score  |       |

| Scholastic Aptitude Test (SAT) | Score |
|--------------------------------|-------|
| SAT 1                          |       |
| SAT2                           |       |

| Test of English as a Foreign Language( TOEFL) | Score |
|---|-------|
| Paper- based TOEFL                            |       |
| Computer- based TOEFL                         |       |
| Internet- based TOEFL                         |       |

| International English Language Testing (IELTS) | Score |
|--|-------|
| IELTS Academic version                         |       |

**D. Educational History**

List below the official names of all colleges, and universities and School previously attached, begin with the last one.

| EXAMINATION PASSED | APPROPRIATE AUTHORITY OF SCHOOL/ COLLEGE/ UNIVERSITY | LOCATION , (CITY, STATE, COUNTRY | SUBJECTS TAKEN | YEAR OF PASSING | DIVISION/ CLASS/ GRADE | DURATION OF THE COURSE | CUMULATIVE GPA |
|--------------------|--|----------------------------------|----------------|-----------------|------------------------|------------------------|----------------|
|                    |  |                                  |                |                 |                        |                        |                |
|                    |  |                                  |                |                 |                        |                        |                |
|                    |  |                                  |                |                 |                        |                        |                |
|                    |  |                                  |                |                 |                        |                        |                |

Names and addresses of two Referees:

- \_\_\_\_\_
- \_\_\_\_\_

**D. CERTIFICATION**

I certify that the information in this application is current, complete and correct. I understand that omission or falsification of information contained within or furnished in addition to this application may result in invalidation of admission/registration and /or dismissal from the university.

By submitting this application, I accept and agree to abide by the rules and regulations of the Jadavpur University India if I am admitted as a student, including those regarding drug and alcohol abuse, and understand that the unlawful use of drugs or alcohol will subject me to the penalties.

If the conditions affecting my residency status change, I will notify office of Joint Registrar, Jadavpur University in writing within fifteen (15) days of such change.

Name of applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

(Application must be signed by the candidate).

# JADAVPUR UNIVERSITY

Faculty Council of Arts  
Kolkata - 700 032, India

## RECOMMENDATION FORM

Submit 2 Recommendation.  
Please photocopy additional  
forms as needed.

Instructions to Applicant: Please complete the information below and then give this form to the person who will offer recommendation on your behalf.

Name of the Applicant (in block letters):

Last Name/Surname

First Name

Middle Name

Mailing Address:

Pin Code/Zip Code

State

Country

Telephone Number

email address

**Degree objectives:** Ph.D.  / M.Phil.  / Post Graduate  / Under Graduate

**Academic Session:** (Starts from July every year)

**Intended Enrollment Status:** Full-time

I wish to waive access to recommend letters: yes  No

(Please tick N / Y whichever is applicable)

Signature of the Applicant.....Date.....

Instructions to recommender: Please write a short assessment of the applicant. We are particularly interested in the applicant's strength, weakness and characteristics that would help the faculty review committee judge the applicant's ability to succeed in graduate school. Feel free to write comments on the back or use your own letterhead and attach to this form. Also please give your assessment regarding the applicant in the following format

|   | Excellent | Above Average | Average | Below Average | Poor | Unable |
|---|-----------|---------------|---------|---------------|------|--------|
| to Assess                                 |           |               |         |               |      |        |
| Analytical ability                        |           |               |         |               |      |        |
| Breadth of knowledge                      |           |               |         |               |      |        |
| Verbal expression skills                  |           |               |         |               |      |        |
| Written expression skills                 |           |               |         |               |      |        |
| Perseverance                              |           |               |         |               |      |        |
| Maturity                                  |           |               |         |               |      |        |
| Imagination and creativity                |           |               |         |               |      |        |
| Potential as a teacher/Scholar/Researcher |           |               |         |               |      |        |
| Overall academic potential                |           |               |         |               |      |        |

(Use additional Sheet for details information and comments if any)

Name: \_\_\_\_\_

Institution Affiliation: \_\_\_\_\_

Address of Recommender: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature with official Stamp \_\_\_\_\_

**NB: Attached these with the Application Form in a closed envelop**

## Faculty Council of Arts

### Admission Requirements for the Foreign Students to the Under Graduate Courses

- **Minimum qualifications:**

1. Should have a minimum of 12 years of education
2. Should have passed the 10+2 High school leaving Examination or equivalent with at least first division/class or its equivalent.
3. Age should not be more than 25 years old as on 1st July of the year for which admission is sought
4. Should have a valid Passport.
5. Should have obtained his/her high school leaving (10+2 level) certificate from an accredited institution of his/her country.

- **Course Specific Minimum Qualifications:**

| Name of the Course/Degree                            | Additional Minimum qualifications & Selection Criteria   |
|--|--|
| <b>BA in Bengali</b>                                 | <ul style="list-style-type: none"> <li>• Successful completion of at least one paper in Bengali language and literature at the 10+2 level</li> <li>• satisfactory performance in the written qualifying test to be conducted by the department</li> </ul>  |
| <b>BA in Comparative Literature</b>                  | <ul style="list-style-type: none"> <li>• Successful completion of <i>two languages</i>, one of which may be English, at the 10+2 level.</li> <li>• Proof of proficiency in the English language through appropriate certification, such as, TOEFL; and,</li> <li>• Satisfactory performance in online audio visual interview and the test administered by the Department, using online chatting and texting options, such as through Skype.</li> </ul>   |
| <b>BA in Economics</b>                               | <ul style="list-style-type: none"> <li>• at least 70% marks (or its equivalent in Grade system) in aggregate at the 10+2 level</li> <li>• Successful completion of <i>at least one</i> paper on Mathematics securing not less than 75% marks at 10+2 level</li> </ul>  |
| <b>BA in English</b>                                 | <ul style="list-style-type: none"> <li>• Successful completion of <i>at least one</i> paper on <i>either</i> English language <i>or</i> English literature, at the 10+2 level</li> <li>• Proof of proficiency in the English language through appropriate certification, such as, TOEFL;</li> <li>• Satisfactory performance in online audio visual interview and English proficiency test, using online chatting and texting options, such as through Skype.</li> <li>• Submission of a writing sample of the specific length and satisfactory standard.</li> </ul> |
| <b>BA in Political Science</b>                       | Applicants must have secured at least 60 % of marks in the aggregate at the 10+2 level   |
| <b>Bachelor in Library &amp; Information Science</b> | 3 (three) years graduation with Honours in any discipline with a minimum of 60% marks or, Masters in any discipline with a minimum of 60% marks Certificate of proficiency in the English language such as, TOEFL, IELTS.  |
| <b>BA in Philosophy</b>                              | <ul style="list-style-type: none"> <li>• a Statement of Purpose of approx 1,000-2,000 words, demonstrating interest in and understanding of Indian/Western/Contemporary Philosophy</li> <li>• Satisfactory performance in online audio visual interview and English proficiency test, using online chatting and texting options, such as through Skype.</li> </ul>   |

| Name of the Course/Degree | Additional Minimum qualifications & Selection Criteria  |
|---------------------------|---|
| <b>BA in Sanskrit</b>     | <ul style="list-style-type: none"> <li>• Successful completion of <i>at least one</i> paper on Sanskrit at the 10+2 level.</li> <li>• Proficiency in Devanagari Script (both reading and writing)</li> <li>• Certificate of proficiency in the English language such as, TOEFL or IELTS.</li> </ul> |
| <b>BA in Sociology</b>    | Proof of proficiency in the English language through appropriate certification, such as, TOEFL or IELTS.  |

• **Desirable:**

1. Students having valid SAT score/Grade will be given preference.
2. Since the medium of instruction is English, among the candidates whose medium of instruction was not English, preference will be given to those who have obtained a valid score in English Language Qualifying Examination such as (i) British Council Language Test (IELTS) or (ii) TOEFL

• **Procedure:**

1. The application should contain the following documents:
  - a) Photo copy of the Grade Card/Mark-sheet and Certificate for (10+2) High School Leaving Examination.
  - b) Photocopy of the document showing the SAT score, if any.
  - c) Photocopy of the document showing the IELTS / TOEFL score (For non-English medium students), if any.
  - d) Certificate from the Principal of the High School last attended showing the accreditation of the Institution from which the candidate obtained his/her High School Leaving Certificate.
  - e) Recommendation of two responsible persons (in the prescribed form) preferably from the teacher/Principal/Head of the Institution attended last by the applicant.
  - f) Two Passport size photographs.
  - g) Photocopy of the first two pages of his/her passport.
  - h) A write up of 300 words (approximately) from the applicant stating the reason(s) for asking admission in Jadavpur University and the purpose of study.
  - i) Subject curriculum of the programme last attended.

2. The application from duly filled in sealed envelope along with recommendation letter and a bankers draft of US \$ 50 or equivalent **in favour of 'Jadavpur University' payable at Kolkata, India**, should reach by post to the International Students Advisor, Jadavpur University at the following address:

Dr. Sanjay Gopal Sarkar  
Joint Registrar & International Students Advisor  
Jadavpur University  
Aurobindo Bhavan  
188 Raja S.C. Mallik Road  
Kolkata 700 032, India  
Email: isa@admin.jdvu.ac.in  
Phone: 91 33-2457-2298/2633

**N.B.: In case of fees to be deposited in Indian Rupee, fixed conversion rate i.e. US \$1= 66/- be followed.**

## Faculty Council of Arts

### Admission Requirements for the Foreign Students to the Post Graduate Courses

• **Minimum qualifications:**

1. Applicant must have Minimum of 15 years of education including at least 3 years in an undergraduate course
2. Should have passed the Bachelor degree with Honours /Major in the relevant discipline
3. Should have a valid Passport.
4. obtained his/her high school leaving (10+2 level) certificate from an accredited institution of his/her country.

• **Course Specific Minimum Qualifications:**

| Name of the Course/Degree           | Additional Minimum qualifications & Selection Criteria  |
|-------------------------------------|---|
| <b>MA in Bengali</b>                | <ul style="list-style-type: none"> <li>• 3 years bachelor's degree with honours/major in Bengali language and literature</li> <li>• at least 60% marks in Honours/major</li> <li>• satisfactory performance in the written qualifying test to be conducted by the department</li> </ul>   |
| <b>MA in Comparative Literature</b> | <ul style="list-style-type: none"> <li>• 50% in the aggregate at the Bachelors level and:</li> <li>• Pre-requisite : Knowledge of English, to be proven in one of the following ways:               <ol style="list-style-type: none"> <li>i. Proof of English as medium of instruction at the school level</li> <li>ii. Certificate of proficiency in English such as TOEFL, IELTS, etc.</li> <li>iii. Test administered by the department (may be an online written cum spoken test).</li> </ol> </li> <li>• Candidates with an Honours degree in any literature or non-literature subject, or degree in Engineering/Technology/Medical Science or any other recognized Bachelor's degree may apply.</li> <li>• All candidates with a non-literature degree will be required to submit a Statement of Purpose of approx 1,000-2,000 words, demonstrating interest and understanding of Comparative Literature.</li> </ul> |
| <b>MA in Economics</b>              | <ul style="list-style-type: none"> <li>• 3 years bachelor's degree in Economics</li> <li>• at least 60% marks in Honours/major in Economics</li> <li>• must have studied at least 100 marks (or 8 credit) of mathematics at the undergraduate level</li> <li>• certificate of proficiency in English such as TOEFL, IELTS, etc</li> <li>•</li> </ul>  |
| <b>MA in English</b>                | <ul style="list-style-type: none"> <li>• Successful completion of Major or three-year undergraduate course, of which <i>at least one</i> paper must be on English literature; and,</li> <li>• Proof of proficiency in the English language through appropriate certification, such as, TOEFL;</li> <li>• Satisfaction performance in online audio visual interview and English proficiency test, using online chatting and texting options, such as through Skype.</li> <li>• Submission of a writing sample of the specific length and satisfactory standard.</li> </ul>   |
| <b>MA in Film Studies</b>           | <ul style="list-style-type: none"> <li>• An applicant having Major or Honours in 'Film Studies'/'Film and Media Studies'/'Screen Studies' with English as medium of instruction will be admitted without screening/examination.</li> <li>• An applicant having a minimum of 3 years bachelor's degree with honours/major in any discipline in Arts/Science/ Commerce/ Engineering, etc. will require passing an online audio visual interview and English proficiency test by using online chatting and texting options such as provided by Skype.</li> <li>• The same admission procedure (c) above will apply to 3-year bachelor's degree holders without honours/major but with subjects mentioned in (b) above covering a minimum of 300 marks or 24 credits.</li> </ul>  |

| Name of the Course/Degree                           | Additional Minimum qualifications & Selection Criteria   |
|---|--|
| <b>MA in International Relations</b>                | <ul style="list-style-type: none"> <li>a minimum of 3 years bachelor's degree with Honours/Major in International Relations /Political Science</li> <li>at least 60% marks in Honours/Major</li> </ul>   |
| <b>Masters in Library &amp; Information Science</b> | <ul style="list-style-type: none"> <li>Bachelor's degree in Library &amp; Information Science with 60% in aggregate</li> <li>satisfactory performance in the written qualifying test to be conducted by the department</li> <li>Certificate of proficiency in the English language such as, TOEFL, IELTS.</li> </ul> |
| <b>MA in Philosophy</b>                             | <ul style="list-style-type: none"> <li>3 years bachelor's degree with Honours/Major in any discipline</li> <li>a Statement of Purpose of approx 1,000-2,000 words, demonstrating interest in and understanding of Indian/Western/Contemporary Philosophy</li> </ul>  |
| <b>MA in Sanskrit</b>                               | <ul style="list-style-type: none"> <li>a minimum of 3 years bachelor's degree with honours/major in Sanskrit with at least 60% marks.</li> <li>Proficiency in Devanagari Script (both reading and writing)</li> <li>Certificate of proficiency in the English language such as, TOEFL, IELTS.</li> </ul>             |
| <b>MA in Sociology</b>                              | <ul style="list-style-type: none"> <li>a minimum of 3 years bachelor's degree with honours/major in Sociology with at least 60% marks (or Grade A)</li> <li>Proof of proficiency in the English language through appropriate certification, such as, TOEFL</li> </ul>  |
| <b>MA in Linguistics</b>                            | <ul style="list-style-type: none"> <li>Bachelor's degree with Honours/Major in Linguistics or Bachelor's Degree in any literature subject with Linguistics as a paper, with at least 60% in aggregate</li> <li>Certificate of proficiency in the English language such as, TOEFL, IELTS.</li> </ul>                  |

• **Desirable Qualification:**

- Candidates having a valid Preliminary and Advanced GRE score will be given preference.
- Since the medium of instruction is English, among candidates whose medium of instruction was not English, preference will be given to those who have obtained a valid score in English Language Qualifying Examination such as (i) British Council Language Test (IELTS) or (ii) TOEFL

• **Procedure:**

- The application should contain the following documents:
  - Photo copy of the Grade Card/Mark-sheet and Certificate for Bachelor of Arts Examination.
  - Photocopy of the document showing the GRE score, if any.
  - Photocopy of the document showing the IELTS / TOEFL score (for non-English medium students) if any.
  - Certificate from the Principal of the Collage last attended showing the accreditation of the Institution from which the candidate obtained his/her High School Leaving Certificate.
  - Recommendation of two responsible persons preferably from the teacher/Principal/Head of the Institution attended last by the applicant, in the prescribed form.
  - Two Passport size photographs.
  - Photocopy of the first two pages of his/her passport.
  - A write up of 300 words (approximately) from the applicant stating the reason(s) for asking admission in Jadavpur University and the purpose of study.
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Email: isa@admin.jdvu.ac.in  
Phone: 91 33-2457-2298/2633

**N.B.: In case of fees to be deposited in Indian Rupee, fixed conversion rate i.e. US \$1= 66/- be followed.**

**Fees Structure of International Students for Arts Faculty**  
**(with effect from 22/02/2016)**

|  | <b>Arts, Humanities and<br/>Social Sciences(Non-<br/>Technical) Courses<br/>(UG&amp; PG Degree)</b><br><br>(US\$) | <b>M. Phil</b><br><br>(U.S \$) | <b>Ph. D<br/>Including Joint Ph. D Programme</b><br><br>(U.S \$) |
|--|---|--------------------------------|--|
| <b>One Time &amp; Mandatory Charges</b>  |   |                                |  |
| <b>Admission Fee</b>   | 200   | 200                            | <b>Registration fee:</b> 500                                     |
| <b>Registration Fee</b>  | 200   | 200                            | <b>Course work fee:</b> 1500                                     |
| <b>Library</b>   | 100   | 100                            | <b>Submission fees:</b> 1500                                     |
| <b>Sports fee</b>  | 50  | 50                             | <b>Resubmission fees:</b> 500<br><i>(if applicable)</i>          |
|  |   |                                | <b>Adjudication Fee:</b> 500<br><i>(if applicable)</i>           |
| <b>Yearly Charges</b>  |   |                                |  |
| <b>Tuition fee</b>   | 2400  | 2400                           | <b>Annual Session fee: 700</b>                                   |
| <b>Examination</b>   | 200   | 200                            |  |
| <b>Session fee</b>   | 100   | 100                            |  |
| <b>Lab fee</b>   | Nil   | Nil                            |  |
| <b>Supplementary Examination Charge for each paper: US \$10 and<br/>Convocation Charge payable at the time of completion of degree course: US \$ 50.</b> |   |                                |  |

**NB:**

The above fees structure and other costs relating to admission of International Students are applicable to the students of developed countries only and the students from developing/low-income/low-middle income countries as specified by UNO and as applicable at the time of admission/registration/enrollment will have to pay the 50% of all type of fees and costs shown above in each case.

However, for international students from developing/low-income/low-middle income countries, Ph. D. Registration fees shall be USD 250 or US Dollar equivalent to INR 22,000/- whichever is higher. Fees once deposited, no refund is to be made.