**JJCL**

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PAPER SIZE : A-4. Top, Bottom, Left and Right margins 1”.

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The Author’s name should come in the first line, 12pt. Upper Case, left-aligned.

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**QUOTATIONS** : Quotations of less than 3 lines may be incorporated within the text with double quotation marks. Quotations running into three lines or more are to be indented with single Tab on both sides, without quotation marks. They should be in single line spacing format, with one space before and one space after the quotation. Words left out of a quotation should be indicated by 3 periods like … without brackets or extra spaces. Explanations which are not part of a quotation should come as a footnote.

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**EXAMPLES\***

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| Your text with "A quoted passage" (Saith and Harriss-White 1998, 199-200).  | Saith, Ruhi and Barbara Harriss-White. 1998. *Gender Sensitivity of Well-Being Indicators.* Geneva: United Nations Research Institute for Social Development.  |
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| **Online article, no page numbers:**  |
| Your text here (Boehlert 2004).  | Boehlert, Eric. 2004. "Watch your mouth." *Salon,* March 19, http://www.salon.com/news/feature/ 2004/03/19/fcc/ (accessed March 22, 2004).  |
| **Daily Newspaper articles:**  |
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\*From the Chicago Stylesheet.