



JADAVPUR UNIVERSITY

KOLKATA-700032

Office of the Controller of Examinations

e-mail-controller exams@admin.jdpu.ac.in

Phone no.: 033-2414 6003/6004

Internal/External/Contractual/
R.B.CellThrough ECS/RTGS

Ref. No. :

Please quote your ref. no.

To,
The Controller of Examinations
Jadavpur University

Dept.....

Mobile No.....

Name (in Block letter) _____

My remuneration as Examiner / Paper Setter / Tabulator / Moderator / Scrutinizer / Head Examiner in connection with the _____ Year _____ semester Examination, 20 (Regular/Supplementary/ Special Supplementary/ Old / Practical/ Thesis/ Bi-Annual), held in the month _____ in subject _____ Paper _____ is as follows as per remuneration statement Rs. _____ (Rupees _____ only.)

Date of submission: / /201 Signature in full _____

Please pay the Remuneration by crediting my SBI A/C or my A/C in other bank through ECS/RTGS as per below :

Full Name (In block letter, as appeared in bank a/c):

*1. State Bank of India A/C No. _____

OR

2. Other Bank:

* a) Name of the Bank:.....

* b) Branch Name

* c) Bank A/C No. _____

* d) IFS Code: _____

* e) MICR Code _____

Pre-Receipt

Revenue Stamp
for Payment
Exceeding Rs. 5000

Full Signature of the Payee

*Mandatory field

-----REMUNERATION STATEMENT-----

	Name of the paper	Full/half or less	No. of the Candidates/paper	Remuneration payable	
				Rs.	P.
Paper-set (Theoretical / Practical)					
Paper Examined					
Conducted (practical/oral examination)					
Thesis					
Moderation					
TOTAL					

N.B. Separate bills to be prepared for separate subjects

Checked by _____

Statement Checked

Senior Superintendent (Examinations)

Assistant Controller of Examination

Jadavpur University

Rates of Examination Remuneration (Effective from 2014-2015 Session)

Examinations	Rates of remuneration for paper setting	Examination fees per script
1 UG Engg./Arch./Tech./ Pharm./ UG/ Sc./Arts/ Home Sc./Commerce/BBA (Hons.)	Rs. 900/- (more than 50 marks. To be divided among total no. of paper setters) Rs. 600/- (up to 50 marks) To be divided among total no. of paper setters)	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks)
2 Master of Engg./ Arch./ Tech./ Pharmacy/ Master of Arts// Science/ Home Sc./ M. Phil./ M.Ph.Ed./ MBA	Rs. 1200/- (more than 50 marks) To be divided among total no. of paper setters) Rs. 800/- (up to 50 marks) To be divided among total no. of paper setters)	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks)
3 UG Sc./ Arts/ Commerce	Rs. 900/- (more than 50 marks) To be divided among total no. of paper setters) Rs. 600/- (up to 50 marks) To be divided among total no. of paper setters)	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks)
4 B.Ed./B.Ed.(Phy. Edn.)/-Do- Practical Teaching	Rs. 1200/- (more than 50 marks) To be divided among total no. of paper setters) Rs. 800/- (up to 50 marks) To be divided among total no. of paper setters)	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks) Rs. 40/- per candidate (more than 50 marks) to be shared equally among internal examiner Rs. 750/- for external examiner/ per day Rs. 20/- per candidate (up to 50 marks) to be shared equally among internal examiner
5 BLIS/MLIS/ MLIS in DL	Rs. 1200/- (more than 50 marks) To be divided among total no. of paper setters) Rs. 800/- (up to 50 marks) To be divided among total no. of paper setters)	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks)
Do - Practical		Rs. 40/- per candidate (more than 50 marks) Rs. 20/- per candidate (up to 50 marks) (amount to be shared equally among the internal examiners) Rs. 750- for external examiner per day
Do- Dissertation/ Thesis		Rs. 500/- per Dissertation/ Thesis per examiner (internal/ external)
Do- Project/ Field report		Rs. 400/- per candidate (more than 50 marks) Rs. 200/- per candidate (up to 50 marks) (amount to be shared equally among the examiners)

Examinations	Rates of remuneration for paper setting	Examination fees per script
6 UG Engg./ Tech./ Pharm./ Arch./ Arts/ Science/ Home Sc: Practical/ Project/ Grand Viva		Rs. 40/- per candidate (more than 50 marks) Rs. 20/- per candidate (up to 50 marks) (amount to be shared equally among the internal examiners) Rs. 750/- for external expert per day
7 Master of Science - (Practical)		Rs. 40/- (more than 50 marks) Rs. 20/- up to 50 marks) (amount to be shared equally among the internal examiners) Rs. 750/- for external examiner per day
8 PG Arts/ Science/ MBA/ Engg./ Tech./ Pharm./ Arch. (Project)		Rs. 400/- per candidate (more than 50 marks) Rs. 200/- per candidate (up to 50 marks) (amount to be shared equally among the examiners)
9 PG Engg./ Arts/ Science/ Tech./ Pharm./ Arch. & M. Phil - Thesis & Dissertation		Rs. 500/- per Dissertation/ Thesis per examiner (internal/ external)
10 UG Engg./ Arts/ Science/ Tech. / Pharm./ B.B.A. - Dissertation		Rs. 200/- per Dissertation/ Thesis per examiner (internal/ external)

Examinations	Rates of remuneration for paper setting	Examination fees per script
11 Ph. D. Course Work	Rs. 1200/- (more than 50 marks) to be divided among total no of paper setter Rs. 800/- (up to 50 marks) to be divided among total no. of paper setter	Rs. 15/- (more than 50 marks) Rs. 8/- (up to 50 marks)
Do -Project		Rs. 400/- (more than 50 marks) per candidate Rs. 200/- (up to 50 marks) per candidate Rs. 750 for external examiner/day (amount to be shared equally among the internal examiners)
Do - Practical		Rs. 40/- per candidate (more than 50 marks) Rs. 20/- per candidate (up to 50 marks) (Amount to be shared equally among the internal examiners) Rs. 750 for external examiner/day
12 Ph.D. Thesis		Rs. 1000/- per Thesis for external examiner Rs.500/- per Thesis for each supervisor
13 Moderation for external Examiner		Rs. 750 day

Note: Paper Setter/Examiner (internal/external) is required to fill up his/her remuneration statement in prescribed format. All Internal Paper Setter Examiner remuneration statement will be processed through consolidated statement unless notified.

FOR USE IN THE ACCOUNTS SECTION

Debit : Remuneration for Examination & Paper Setting

Pay to Prof. / Dr. _____ the sum of
Rs. _____ (Rupees _____ only)

Te bill passed for payment by Cash / Cheque

Dealing Assiarant-A/cs

Superintendent-A/cs

A/cs Officer/Finance Officer

FOR USE IN THE ACCOUNTS SECTION

* Paid by Cheque No. _____ Rs _____ dt. _____

Dealing Assiarant Cash Section

Cashier / Asstt. Cashier

Date of Despatch for Cash Section :

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