



**JADAVPUR UNIVERSITY  
KOLKATA-700032**

PG DIPLOMA ADMISSION TO ENERGY MANAGEMENT AND AUDIT FOR  
INDIAN NATIONAL  
FOR THE SESSION (2012-2013)

To  
The Registrar  
Jadavpur University  
Kolkata-700032

Please affix a  
recent passport  
size photograph  
here

Sir,

I wish to apply for admission to the one year PG diploma course in **Energy Management and Audit** for the session 2012-13 at your University.

I declare that all the statements made in the application are true to the best of my knowledge. Any statement made in the application form, if found incorrect on scrutiny, will render the application liable to rejection and admission, if granted on the basis of this statement will stand cancelled.

I also pledge that I will ever strive to be true to the noble ideals of the National Council of Education, Bengal, from which Jadavpur University has originated.

If admitted, I undertake to abide by all the Rules and Regulations of the University as at the time of my admission or as may be altered from time to time.

Yours sincerely

Applicant's signature in full

Please fill up the details of fees paid:

Draft No:..... Bank:.....

(TO BE FILLED IN CAPITAL LETTERS)

1. Name in full (in block letters):

Last Name / Surname

First Name

Middle Name

2. Father's/ Mother's/ Husband's/ Guardian's Name:

Last Name / Surname

First Name

Middle Name

3. Address for correspondence:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

4. Date of Birth \_\_\_\_\_ 5. Sex: M/F 6. Nationality: \_\_\_\_\_

7. Family's annual Income: \_\_\_\_\_ 8. Occupation of Guardian: \_\_\_\_\_

9. Records of complete Academic Qualifications upto the day of application (commencing with Secondary or equivalent):

Name of the School/ College	Name of the Examination	Name of the board/ University	Subjects taken	Passed/ Appeared in the year	% of marks obtained/ C.G.P.A.	Division/ Class obtained

10. Experience: (Industrial and/ or Teaching/ Research, Use separate sheet if necessary):

Name of the Firm/ Institution	Nature of job	Duration	
		Form	To

Total no. of Experience: \_\_\_\_\_

Attested by Principal/ Gazetted Officer/ Headmaster (with seal)

11. Declaration by Father/ Mother/ Guardian:

- (i) I declare that all statements made above are true to the best of my knowledge and belief.
- (ii) In the event of the applicant being admitted, I undertake to pay his/ her fees and other charges to the university.

Date: \_\_\_\_\_

Signature of Father/Mother/Guardian

12. If the applicant is sponsored by any organization, the following certificate shall be signed by the sponsoring authority:

Shri/Smt..... is a regular employee of our organization and is being sponsored to study PG Diploma Course in Energy Management and Audit in Jadavpur University. Necessary leave will be granted to him/her to complete his/her study

Date of Appointment..... Salary drawn(At present)

(Seal of the Organisation)

Signature \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 (Designation) \_\_\_\_\_

**APPROACH OF JADAVPUR UNIVERSITY TOWARDS RAGGING**

Jadavpur university has accepted the guidelines issued by the Hon’ble Supreme Court in Connection with the judgement in Civil Writ Petition no.656 of 1998 filed by Vishwa Jagriti Mission vs. Central Government and other.

The University has also accepted the West Bengal Prohibition of Ragging in Educational Institutions Acts.2000 (W.B Act XIII of 2000) which, inter alia, contained the following provisions (for detail, ‘The Calcutta Gazette’, extraordinary, published by authority on Monday, May 29, 2000 may be seen).

- 1. “Ragging” means the doing of any act which causes, or is likely to cause any physical, psychology or physiological harm or apprehension or shame or embarrassment to a student, and includes-
  - (a) Teasing or abusing of playing practical joke on, or causing hurt to any student, or
  - (b) Asking any student to do any act, or perform any thing, which he/she would not, in the ordinary course, be willing to do or perform.
- 2. **Prohibition of Ragging**
  - (a) Ragging within the educational institution is hereby prohibited.
  - (b) No person shall participate in, abet, or propagate, ragging in any educational institution.
- 3. **Penalty for Ragging**
  - (a) Expulsion from the educational institution, if found guilty on enquiry by the institution against a complaint lodged by any other student.
  - (b) Imprisonment of either description upto two years or fine upto five thousand rupees or both.
  - (c) Any student convicted under 3 (b) shall be dismissed from the educational institution in which he/she has been prosecuting his/her studies for the time being, and shall not be re-admitted to the educational institution.

The University has further accepted in principle that each and every student of the university shall be duty bound during the entire period of studentship with the University to immediately report to the Dean of Student if any ragging is noticed either in University hostel or on university campus.

**DECLARATION AGAINST RAGGING**

**Declaration and Undertaking by the Candidate:**

I do hereby declare that I am fully aware of above noted approach of Jadavpur University towards ragging and the statutory punishment to which a student shall be liable if found guilty of ragging and hereby undertake that I shall neither indulge in ragging activities not shall take part in or subject anyone to ragging.

.....  
Full Signature of the Candidate

Date.....

**Declaration and Undertaking by the Guardian:**

I do hereby declare that I am fully aware of above noted approach of Jadavpur University towards ragging and the statutory punishment which a student shall be liable if found guilty of ragging and hereby undertake that my ward shall not indulge in ragging activities not shall take part in or subject anyone to ragging.

.....  
Full Signature of the Guardian

Date.....

**For Office use only**

Interviewed on \_\_\_\_\_

\_\_\_\_\_selected/waiting list/not selected

Program Coordinator

Sri/Smt. \_\_\_\_\_ Form No. \_\_\_\_\_ be admitted

to the PG Diploma in Energy Management & Audit for the session 2012-2013.

\_\_\_\_\_  
Course Coordinator

\_\_\_\_\_  
Joint Registrar

**Cash Section:**

Amount Received Rs. \_\_\_\_\_

Receipt No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

**Master Roll Section:**

Roll Number \_\_\_\_\_ of \_\_\_\_\_

Department \_\_\_\_\_

Admitted on \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of the Registrar