



## TERMS AND CONDITIONS FOR CONTRACT

1. Acceptance of order will automatically bind you to the contract.
2. Delivery of all materials/articles should be at free of cost at Jadavpur University campus(s) if not specified in the order.
3. The delivery Challans in triplicate in all cases should have the reference of our PO No. and date against which the supplies are made.
4. All Delivery Challans must show the correct WEIGHT and/or NUMBER and RATE at which each item of materials delivered.
5. Separate Challans and Bills should be submitted for each order. But payment of bills will be made only against compliance of the total order except when specifically mentioned in the order. Order received by you shall be treated as acceptance of the total order. Materials unless pre-arranged must be delivered in whole within the time, specified in the order otherwise the University will be at liberty to cancel the whole order or part according to the decision of the University.
6. If the University finds that the materials supplied are not the contract quality or not according to the specification required by the University or received in damaged or broken conditions or otherwise not satisfactory owing to any reason, of which the University shall be sole judge, the University shall be entitled to refuse acceptance of the said materials/items and cancel the whole order or part according to the decision of the University.
7. THE UNIVERSITY WILL NOT ALLOW ANY REVISION IN THE PRICES DURING THE PERIOD OF CONTRACT, if not amended by the University in writing.
9. IN ALL CASES OF DISPUTES, THE DECISION OF THE JADAVPUR UNIVERSITY SHALL BE FINAL.
10. It is compulsory to avail ECS/RTGS/NEFT payment, please provide your Bank a/c details viz Bank Name, Branch Address, IFSC, A/C No. Only one Bank a/c will be accepted.
11. Please submit Pre-receipted Bills/Invoices in Triplicate with printed Bank A/C details in your Bill/Invoice to the concerned Dept./Teacher/Section of the University so that it could be forwarded to Accounts Section/ UGC Cell/ Research Section with Central Store entry and Estate entry(if needed) duly certified by Head/PI/Coordinator for payment through ECS/NEFT/RTGS.