

FACULTY COUNCIL OF ENGINEERING AND TECHNOLOGY

Check List for Thesis Submission

List of documents to be submitted to the office of FET, as per, 'Policies on Anti Plagiarism', Jadavpur University, 2019 at the final Ph. D thesis submission.

1. "Statement of originality" in standard format (inside the Thesis).
2. Exclusion list considered for the thesis in plagiarism check and signed by the candidate (to submit separately for use in office).
3. Plagiarism-Check report generated by the software and signed by the candidate (to submit separately for use in office).
4. Full iTenticate analysis results (annotated pdf of the whole thesis) and signed by the candidate (to submit separately for use in office)

I. Thesis & Synopsis:

- i. **Three copies of Soft bound thesis.** Name of the candidate and year of thesis submission must be printed on the Top and side of the bounded thesis.
- ii. **Four copies of the synopsis** duly signed by the supervisor/s and the candidate on its last page.
- iii. Both sides of a page of the thesis be printed.
- iv. The format of the front page of the thesis and synopsis must be printed as mentioned in **Annexure-4**.
- v. The candidate must not use Jadavpur University emblem/logo anywhere in the thesis.
- vi. Sequence of the thesis, after the front page be followed as in **Annexure-5**.
- vii. **"Certificate from the supervisor/s"** be included in the thesis as mentioned in **Annexure-6**.
- viii. The candidate must have signed on the last page of the thesis (Three Copies).
- ix. **One Soft Copy of the thesis and synopsis in Pdf. Form** with clearly written candidate's name, thesis title and index number on C.D. must be submitted in the F.E.T. office at the time of submission of thesis.

II. Documents:

At the time of PhD thesis (Engineering/Pharmacy) submission, a candidate will have to submit the following documents as listed below:

- i. One copy of a list of publications which will be uploaded on the University web portal in consultation with the supervisor/s.
- ii. At least one copy of current year publication, **re-print**.
- iii. **Properly typed the application Form for submission of Ph. D. thesis following the format available in Annexure 1 to 3.**
- iv. Photocopy of full amount money receipt of the PhD registration fee be attached with the application Form for Ph. D. thesis submission.
- v. Photocopy of the mark sheet of coursework.
- vi. Photocopy of all the certificates and mark sheets (Secondary onward) (if any).
- vii. Original migration certificate from the last Institute.
- viii. The candidate must have to submit **one hard bounded thesis** along with a **CD for Library** at the office of Faculty Council of Engg. & Tech. **before commencement of the viva voce examination.**
- ix. Time of thesis submission is 11.00 a.m. to 2.00 p.m. on working days except holidays.
- ix. Admit card of Ph. D. Course Work examination.

For the submission of e-thesis should be done as per Shodhganga guidelines.