

**Office of the Pro-Vice-Chancellor
Jadavpur University**

Ref. No.: Pro-VC/P-2/079/2020

Date: July 02, 2020

NOTICE

As per notification published on 24th April 2020, for **PhD students**, there will be an automatic extension of the registration period by **six months** irrespective of whether they are completing 5, 6 or 7 years of registration tenure, where the tenure of expiry of registration falls within 31st August 2020.


In addition, the following guidelines are being issued under direction of Hon'ble Vice Chancellor, keeping in line with the Guidelines issued by the UGC on 29 April 2020:

1. For those students who are in a position to present their **pre-submission seminars**, they will be allowed and arrangements will be made to make these presentations online, through the use of any digital platforms.
2. Students will be allowed to submit their theses, duly approved by their supervisors, via email. Those who are in a position to come to JU should deposit hard copies of the thesis in the respective PhD Cells as per rule, but for those who are not in a position to do so, submission of PDF copies via email will be allowed till the normal resumption of University functions. They must submit hard-copies of the thesis as per rule, once the University reopens.
3. The consent of external examiners will be taken through email by respective Faculty Office/ PhD Cell.
4. Once the consent has been obtained from reviewers, thesis will be sent to examiners by email, where PDF version is submitted or mail if hardcopy is submitted.
5. Examiners' reports also will be accepted via email.
6. **Viva voce will be conducted online, using any of the platforms mentioned above.**

For **MPhil students**, six months extension is being granted.

1. Students will be allowed to submit their MPhil theses, duly approved by their supervisors, via email. Those who can come to JU are being encouraged to deposit hard copies in the respective Faculty Offices, but for those who may not be in a position to do so, submission of PDF copies via email will be allowed.
2. Viva voce will be conducted online, using any of the platforms mentioned earlier.

Similarly, the **M.E. and M.Tech. Final Year** thesis presentation will be done online, starting from 15th July 2020.


02/07/2020

Pro-Vice-Chancellor

**PRO-VICE-CHANCELLOR
JADAVPUR UNIVERSITY**