



# DEPARTMENTAL DATA

Jadavpur University

## Quantitative data

1.1.2 Percentage of programmes where syllabus revision was carried out during the last five years

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/elective course system has been implemented

Program me Code	Program me name	Year of Introducti on	Status of implementati on of CBCS / Elective Course System (ECS)	Year of implemetati on of CBCS / Elective Course System (ECS)	Year of revisio n (if any)	If revision has been carried out in the syllabus during last 5 years, Percenta ge of content added or replaced
			CBCS : Yes/No ECS: Yes/No	CBCS: ECS:	<del>CBCS:</del> <del>ECS:</del>	<del>CBCS:</del> <del>ECS:</del>

### Supporting documents:

Programme/ Curriculum/ Syllabus of the courses.

Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses

MoUs with relevant organizations for these courses if any

Average percentage of courses having focus on employability/entrepreneurship/skill development (Data Template).

### Points to be noted:

Syllabus copies to be provided, highlight the portion having focus on employability/entrepreneurship/skill development

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above

Name of the value added courses offered (with 30 or more contact hours)	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of the course	Number of students enrolled in the year	Number of Students completing the course in the year
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### Supporting Documents:

Minutes of meeting where introduction of new value-added courses/ add -on courses/ certificate courses (minimum thirty hours).

Circular/ Notice with proper date & reference no.


Brochure

Report(Objective of the course, Content of the course, outcome of the course) min. two page report.

### Points to be noted:

Value added course has to be out of the curriculum

Any certified course ( out of the curriculum) less than 30 hours can be shown under this metric./ Documentation to be initiated.

  
1.3.4 Percentage of students undertaking field projects / research projects / internships (Data for the latest completed academic year)

1.3.4.1: Number of students undertaking field project or research projects or internships

Program Code	Programme name	Name of the students

### Supporting Documents:

Completion certificate from the organization where the internship / research project was completed along with the duration of the same is to be provided

Report of the field visit / sample photographs of the field visit / permission letter from the competent authority only will be considered

### Points to be noted:

  
One student involved in multiple field works and/or research projects and/or internship should be counted as one.

**PLEASE INCLUDE THE METRIC 2.4.2 (on PhD Year) IN YOUR PORTAL. THIS DATA IS TO BE COLLECTED FROM THE DEPARTMENTS**

**PLEASE ALSO INCLUDE THE METRIC 3.1.4**

3.6.2 Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the last five years

Name of the activity	Name of the Award/ recognition	Name of the Awarding government/ government recognised bodies	Year of award

Supporting documents:

Number of awards for extension activities in last 5 years (Data Template)

Points to be noted:

Provide all the extension activities of the department

### 3.5.2 Revenue generated from corporate training during the last five years

<b>Names of the teacher-consultants/corporate trainers</b>	<b>Title of the corporate training program</b>	<b>Agency seeking training with contact details</b>	<b>Year</b>	<b>Revenue generated (amount in rupees)</b>	<b>Number of trainees</b>
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Data to be provided for the last five years: (As per Data Template)

Names of the consultants

Name of the consultancy project

Consulting/Sponsoring agency with contact details

Revenue generated (amount in Rupees)

Total revenue generated in Rupees

Details of Corporate training provided (Title of the training, Corporates for which training has been provided, number of participants etc.,).

4.3.1 Percentage of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities .(Data only for the latest completed academic year)

Room number or Name of Classrooms and Seminar halls with ICT-enabled facilities	Type of ICT facility	Link to Geo tagged Photos

Geo tagged photos and respective documents would be initiated by Campus. Technology

Metric 4.3.3 Student-Computer Ratio ?? Required or not?

### 5.2.3 Percentage of recently graduated students who have progressed to higher education (previous graduating batch)

<b>Sl. No.</b>	<b>Name of student enrolling into higher education</b>	<b>Program graduated from</b>	<b>Name of institution admitted to</b>	<b>Name of programme admitted to</b>

Supporting documents:

Admission letter/ Id card 





**6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non-teaching staff during the last five years .**

<b>Year</b>	<b>Dates (from-to) (DD-MM-YYYY)</b>	<b>Title of the professional/ administrative development program organized for the teaching staff/ non-teaching staff</b>	<b>No. of participants</b>

**Supporting documents:**

**For each program Report( min two page), Circular/ Notice, Brochure.**

## Other Qualitative data required from the department.

- Lecture series related all data.
- Policy for remedial coaching, List of remedial coaching conducted. Supporting document - attendance list (with signature, if available), schedule. Some sample may be uploaded 5.1.2 & 5.1.3
- . Mentor book for all students for the latest completed academic year. Confidential issues need not be uploaded -2.3.3
- Circular on mentor assignment for the latest completed academic year. Supporting document - circular copy with proper reference number 2.3.3
- List of skill development workshops or courses conducted. Supporting documents - Circular, Brochure,  Detailed report (at least two pages + photographs), Participant list, Attendance, All certificates (if issued to the students) u. Grants received by the department at departmental level. Supporting documents - Grant Sanction letter
- Advance learner policy, activities / project for the advance learners
- First generation learner admission percentage- list of students.
- Marks obtained by every student for every internal assessment (question level marks are preferred compared to aggregate marks). This data would be  required for attainment calculation. May be submitted later, and it will be discussed in a separate workshop. However, you may start working on collecting the data.