

JADAVPUR UNIVERSITY
KOLKATA - 700 032

Dated: 15.10.2020

Minutes of the 2nd meeting of the committee constituted to look after the sanitizing materials to be purchased and to monitor its usage in the University due to COVID-19 Pandemic held on 23.07.2020 (Tuesday) at 11:30 am through online (Google Meet).

Members present in the meeting:

Prof. C. Bhattacharjee (Pro-Vice-Chancellor) - (in the Chair)
Prof. Pankaj Roy, Dean, Faculty Council of ISLM.
Prof. Debajyoti Ghoshal, Dept. of Chemistry.
Mr. G. K. Pattanayak, Finance Officer.
Mr. Pranab Kumar Gayen - (Convener)

The meeting was chaired by Prof. C. Bhattacharjee, Pro-Vice-Chancellor, Jadavpur University.

The members of the committee took the following resolutions unanimously after through discussion:

1. It was noted that three quotations regarding hand sanitizer (5L Jar) had been received from FRANK ROSS (Rs.1,200/- including GST), MOBEL (Rs.1,680/- including GST) and HINDUSTAN UNILEVER (Rs.1,863/- including GST). It is resolved that financially and technically the quotation of FRANK ROSS hand sanitizer (5L Jar) has been accepted and approved for purchase of the hand sanitizer. They will submit bills to the users, where we have to ensure payment by 10 (Ten) working days. Contact person of FRANK ROSS is Mr. Arkya, General Manager-Corporate Relations (9735938293, arky@frankrosspharma.y.com).

It is also resolved that hand sanitizer can be purchased from JU students who are producing themselves (through CAST), if they can provide Bill (with/without GST).

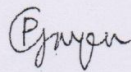
2. It has been discussed about how to sanitize a whole building (large area) in future, especially when different academic departments will be opened. It is resolved that for bulk uses of sanitizer, good quality bleaching powder (like Bengal Chemicals etc.) can be used instead of sodium hydrochloride or other chemicals provided it should be cost effective. The use of bleaching powder in different places should be followed as per guideline prescribed by ICMR. Spraying will be done by staff of Estate Section and the same may be followed by KMC/BMC.

3. It is resolved that Surgical mask can be purchased through vendor/online. It is also resolved that mask can be purchased from JU students who are producing themselves (through CAST), If they can provide Bill (with/without GST).

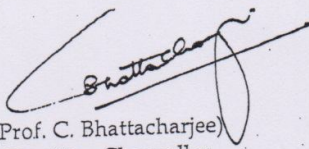
4. It is resolved that two nos. non-contact automatic sanitizer dispenser machines will be purchased for Aurobindo Bhavan building.

5. Individual department/ individual lab can purchase hand sanitizer and other related products using the departmental contingency. The price rate should be competitive, duly verified as per standard JU purchase norms.

The meeting ended with vote of thanks to the chair.



(Sri Pranab Kumar Gayen)
Deputy Registrar



(Prof. C. Bhattacharjee)
Pro-Vice-Chancellor