

**JADAVPUR UNIVERSITY WEB SITE COPY
(FOR ENLISTED VENDORS ONLY)**

ENQ NO: JUP/SL/IEE/A464/16
(To be Quoted in all correspondence)



JADAVPUR UNIVERSITY
KOLKATA - 700098

TELEPHONE NO : 2335-5215

Fax No.: 2335-7254

DATE: 19-10-2016

**ALCO INFOTECH PVT. LTD.
APEX SYSTEMS
BINARY INFORMATICS
SHROFF CO (INDIA)
SPARKNET SYSTEMS**

I shall be pleased to receive your lowest possible in a SEALED COVER with our ENQUIRY NUMBER and the DUE DATE duly super scribed on the COVER and on the face of the offer letter for the supply of the under mentioned goods or articles, subjects to the TERMS AND CONDITIONS outlined in the below :

Last date for submission of quotation is **31-10-2016** (within 05:00 p.m) at **JU Salt Lake Campus Office.**

Sl No.	PARTICULARS	BRAND/ MAKE	APPROXIMATE QUANTITY
01.	Desktop Computer : Intel Core i5 GHz LGA 1150-4440 4 th Generation, ASUS B85 Gamer Motherboard, 4GB DDR3 RAM, 1667/1866 MHz Kingstone/Corsair, 1TB HDD Sata WD, 18.5" LED Monitor Dell/LG, DVD Writer LG, Microsoft/Logitech Multimedia keyboard & Optical Mouse, i-ball compact Cabinet with i-ball SMPC 600 VA UPS.		01 No.
<p>*Note: A. Validity of your offer will be 45 days. B. Warranty must be mentioned in your offer on the above items. C. Party may be requested to keep in touch with the SL IEE, Dept., before quoting the rate for better knowledge of specification & quality of material.</p>			

Yours Faithfully

[Signature]
Accounts Officer/Finance Officer

Terms & Conditions of Tender

1. Quotation should be for the Delivery at Jadavpur University, Saltlake campus, unless otherwise arranged.
2. Price quoted should be net and maximum period of validity of the quotation SHOULD BE FOR SIX MONTHS from the closing date.
3. Quotations should be free from CORRECTIONS and ERASURES.
4. Sample must be attached with quotation in all possible cases.
5. Manufacturer's Name and the Country of ORIGIN of the materials offered must be clearly specified failing which the Tender will not be considered.
6. Samples must be submitted where specified so as to reach this office before the DUE DATE of Enquiry. Samples must be labeled clearly with our ENQUIRY NUMBER, DUE DATE, NAME OF FIRM and number on sample must correspond to the items in the tender.
7. The tenders will not be entitled to ask for any further information other than whether their tenders have been received or not.
8. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
9. If the University finds that the materials supplied
10. Tenders must as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. If however this is not possible, they shall clearly specify the time in which the delivery of the articles can be effected. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice.
11. If the deliveries are not regular and if on that account the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recover from the supplier for non-delivery of the scheduled periods.
12. THREE consecutive failures to supply within the scheduled time or terms will entail removal of the Tenderer's name from the Approved list of suppliers.
13. If any tenderer proposes to charge SALES TAX/Delivery charges, in addition to his quoted rates this fact should be stated specially in his quotation. In the absence of such statement the rate quoted will be deemed to be inclusive of sales tax & delivery charges.
14. Non Compliance of an order may lead to cancellation of estimate and no enquiry will be issued in future. Up to 10% of bill value may be deducted for default on delivery.
15. IN ALL CASES OF DISPUTES, THE DECISION OF THE UNIVERSITY SHALL BE FINAL & BINDING ON YOU.

By Order