

E-MAIL ID CREATION FORM (FOR P.G. 2nd Year)
JADAVPUR UNIVERSITY

To
The System Administrator
Jadavpur University
Kolkata – 700032

Date:

Sir,

I am a student of Post Graduate 2nd year under Faculty of of Jadavpur university in department of and would like to have university e-mail ID for research (academic) use. Therefore, I would request you to provide me the university email ID.

I hereby declare that I will follow all the rules and regulations of Jadavpur University and process and guidelines (amended up to date)

Thanking you

Yours sincerely

Date

Signature of the Student

[**NOTE: 1.** JU email service may not be used for unlawful activities, unethical activities, and commercial purpose. Personal financial gains and personal uses that violet university policies or guidelines, and not limited to policies and guidelines regarding intellectual property or sexual harassments or other forms of requirement. The use of JU E-mail should not be detrimental to the national interest and Integrity]

2. The student of Post Graduate 2nd Year, wants Email Id for accessing digital Library portal must obtained permission from Central Library (the form should be forwarded by Chief Librarian).

NAME.....

ADDRESS.....
.....

NAME OF THE GUIDE / HEAD OF THE DEPARTMENT

CONTACT NUMBER:..... EMAIL (APPLICANT).....

SIGNATURE OF THE GUIDE / HEAD OF THE DEPARTMENT (With Seal):

FOR OFFICE USE

USERNAME:

PASSWORD: